

Minister of Music

Saint Andrew Presbyterian Church

Indianapolis, Indiana

Job Description

REQUIREMENTS

For the past 25 years the Minister of Music at Saint Andrew Presbyterian Church has possessed the minimum of a Bachelor's Degree in Music or affiliated field. A minimum of a Bachelor's degree is preferred, with preference given to those with Master's Degrees in Choral Conducting or affiliated field. Those working toward a Bachelor's Degree will also be welcomed to apply.

DUTIES

1. Select and perform service music (hymns only by request of Pastor/Officiant), Anthems, Special Music, etc.
2. Direct the Choir, and Handbell Choir (Advent/Easter only).
3. Purchase Music and Contract Musicians (Budget \$1000 per year)
4. First right of refusal (weddings, funerals, etc)
5. Attend quarterly (Advent, Lent, Easter, Pentecost) Church Staff Meetings.
6. Other duties as requested by Pastor (Head of Staff)
7. Work under Supervision of Pastor (Head of Staff).
8. Serve as Resource staff to N.E.W. Team
9. Create new ways of serving God through the mission Music can provide.
10. Serve the people of Saint Andrew with energy, intelligence, imagination, and love.
11. In conjunction with N.E.W. Team (Christian Education) assist in providing Music Education for children, youth, and adults as part of our ongoing mission in Education.
12. With the Session (Governing Body of the Church) through Music, create new ways to invite visitors to be part of the growing ministry of Saint Andrew.

TIME COMMITMENT

1. 10-12 hours per week, inclusive of Worship, Choir Rehearsals, Special Services, Staff Meetings, and other responsibilities.
2. Four (4) weeks vacation (including 4 Sundays), others per discretion of Pastor/Head of Staff, who understands the need to respite!

3. Expectation is for the Choir Director to be present on Christmas Eve, Easter, and other Holy Days in the Church Year.

SALARY

1. \$20-\$23 per hour/ 10-12 hours per week.
2. We will be willing to discuss travel expenses at the IRS rate.

DESCRIPTION OF SAINT ANDREW

Please check out our Website: www.saintandrewindy.com for more information about the faith community of Saint Andrew.

Please submit your information to:

The Rev. Gretchen Schneider

boilrmker@gmail.com

317-408-7907 (Cell)

317-419-2439 (Church)