

Child Care Provider / Position Description

The Child Care Provider is responsible to provide a safe and nurturing environment in the nursery for infants through four years old, at Faith Presbyterian Church, on Sunday mornings, and, as needed, during special services and events. Provide care for the children physically, emotionally and spiritually. Work alongside and supervise volunteer youth and adult assistants in the nursery.

ROLES AND RESPONSIBILITIES:

- Support and contribute to the mission of Faith Presbyterian Church, providing a warm welcome and hospitality to members and visitors alike
- Provide attentive, thorough and nurturing care for infants and children through 4 yrs, during Sunday morning program of worship and education (8:30-12:30)
- Ensure that the church's Child Protection Policy is enforced in providing child care
- Maintain a safe and clean environment as outlined in the Nursery Policy document, following procedures for check-in & check-out, safety and cleaning, diaper changing and discipline
- Supervise the service of volunteer youth and adults serving as assistants to provide child care.
- Communicate needs for nursery supplies to the Pastoral Resident or Head of Staff
- Communicate any concerns promptly to the Pastoral Resident or Pastor/Head of Staff
- Maintain regular and punctual attendance on the job

REQUIREMENTS:

- Current certification in CPR and First Aid
- Love of children
- Previous child care experience required
- Demonstrated initiative and ability to work with children, parents and volunteer assistants
- Effective oral and written communication skills
- Strong decision making skills
- Able to work cooperatively with others

PAYMENT

Faith shall pay the Child Care Provider \$14/hour for work. The payments will be made on the 15th and 30th/31st of each month.

The Child Care Provider must obtain prior written approval from the Pastoral Resident or the Head of Staff prior to incurring any expenses associated with the performance of this position.

TERMINATION

Either party may terminate this agreement with or without cause on 30 (thirty) days written notice to the other party.