



Frank L. and Laura L. Smock Foundation
Distribution Advisory Committee
November 2021 Newsletter

Message from the new DAC Moderator

Hello!

I am honored to have been asked to lead the Frank L. and Laura L. Smock Foundation Distribution Advisory committee. I was appointed last June and have spent the summer familiarizing myself with the amazing activities this Foundation has supported in recent years. The generosity and kindness shown by Laura Smock when she created the Foundation in 1953 have assisted countless Presbyterians in Indiana, through support to individuals, churches and programs.

I am a longtime member of First Presbyterian Church in Fort Wayne, the church that Frank and Laura Smock attended. It is my sincere desire to continue their benevolence by helping to administer the Smock Foundation.

As we strive to continue helping our members and churches, I look forward to working with all of you to provide funds that will “promote the health, welfare and happiness of ailing or needy or crippled or blind Presbyterian members who live in the state of Indiana.”

Peace to all of you,

Susanne

Susanne M. Rowe

Current DAC members

The Distribution Advisory Committee (DAC) was established in 2017. The purpose of the committee is to receive, review and approve grant requests. Once approved, the DAC requests funds from the Smock Foundation Trustee. The DAC is composed of a board of seven individuals: two members from each of the three Indiana Presbyteries and one member from First Presbyterian Church of Fort Wayne who serves as the DAC Chairperson.

Presbytery of Whitewater Valley

Rev. Alan Thames, Executive Presbyter
Steven Weissner, Ruling Elder, First Presbyterian Church of Fort Wayne

Presbytery of Wabash Valley

Rev. Jennifer Burns Lewis, Visioning and Connecting Leader
Sam Washburn, Ruling Elder, Bethany, Lafayette

Presbytery of Ohio Valley

Rev. Susan McGhee, Executive Presbyter
Alicia Holt, lay representative (Presbytery of Ohio Valley)

Chairperson

Susanne M. Rowe, First Presbyterian Church of Fort Wayne



What is a Smock grant?

The Smock Foundation funds grants to Indiana Presbyterian Church USA (PCUSA) members, churches and programs that meet the criteria established by the Smock Distribution Advisory Committee (DAC). In the past, they have been awarded to PCUSA Church Smock deacon funds, facility improvements, church members and senior-adult cluster ministry programs.

Guidelines for grant requests

Smock Deacon Funds

These grants are established to assist Indiana Presbyterian church members who require emergency assistance like medical bills, utilities, rent, home maintenance, etc. Grant funds can also be used by PCUSA churches for emergency needs. Following session approval, pastor, moderator, session and board of deacons (where applicable) of the local church, requests start up for or replenishment of this fund on church letterhead, indicating the church's family statistical breakdown, including membership demographic and budget numbers. The pastor/moderator of session must sign the request for Smock Deacon funding, and all subsequent replenishment requests must include a disbursement report form.

Church Facility Improvements

These grants are specific to Indiana PCUSA churches for facility improvements that will make the building and grounds more accessible to all members of the church and community.

The pastor/moderator and clerk of session must receive two to three bids from contractors for the scope of the project needed to aid Presbyterian church members' participation and involvement. The application must include what type of financial commitment the church and/or membership is making. *The church's current financial statement and budget also needs to be included with the application.*

Church Members

These grants are specific to longstanding Indiana senior church members who need financial assistance for Medicaid approved assisted living or nursing care facilities. These grants are intended as a stop-gap measure until Medicaid, or other funding sources, can be secured. A separate application requiring proof of financial need must be completed in its entirety and signed by the pastor/moderator and family member who is responsible for the Indiana PCUSA church member requesting assistance.

Senior-Adult Cluster Ministry Programs

These grants are for PCUSA churches to covenant together with three to five PCUSA churches to develop and implement a shared senior-adult ministry program. Each partnering church must submit a request in writing, on church letterhead, which indicates the commitment to and purpose of the grant request, and the request must be signed by the pastor/moderator and clerk of session of each church represented in the collaborative ministry. Specific vision, mission, and programming goals as well as an operating budget should be included in this grant request.



How to apply for a grant

The DAC has developed a simple form for requesting grants, available through the presbytery websites, or that can be obtained from the DAC Chairperson. ***It is also included with this newsletter.***

Grant requests should be accompanied by a letter from church pastors, session clerk or moderator or other church officials. Grant requests for individuals must include a separate application detailing financial need and must be signed by the church pastor or moderator and member or family member requesting assistance.

All grant requests must include the benefactor's name (church, institution or individual), federal tax ID number and address where funds should be sent.

Please email grant letter and form to moorman.rowe@gmail.com



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Distribution Advisory Committee

Grant Application Form

Name of requesting church, organization or person:

Address of requesting party/benefactor of grant (Street, PO Box, City, State, ZIP)

Tax ID for requesting party/benefactor: _____

Briefly describe need for grant (cover letter must include details and bids as required by guidelines):

Amount requested: _____

Please email this application with cover letter and required attachments to:

moorman.rowe@gmail.com

Or mail to Susanne M. Rowe, Smock Foundation, 6614 Trickingham Ct., Fort Wayne, IN 46815

This form must be included with all grant applications. Grant requests for individuals must complete the separate Individual Application and include financial information.



SMOCK FOUNDATION GRANT APPLICATION FOR INDIVIDUALS

These grants are specific to longstanding Indiana senior church members who need financial assistance for Medicaid approved assisted living or nursing care facilities. These grants are intended as a stop-gap measure until Medicaid, or other funding sources, can be secured. This application requiring proof of financial need must be completed in its entirety and signed by the pastor/moderator and family member who is responsible for the Indiana PCUSA church member requesting assistance.

1. _____
(Name in full of church member) _____ (Date of Birth)

2. _____
(Address)

3. Is this the applicant's home address? _____ Phone number _____

If not, what is this address? _____

(If relative, please complete following questions. If facility, please list complete name.)

If, relative, what is the relationship? _____ Age _____

4. Is applicant an U.S. citizen? _____ Is applicant an Indiana Resident? _____

5. Please list the applicant's Presbyterian Church affiliation. _____

Number of years a Presbyterian church member. _____

6. _____
(Name of Nursing Home, Assisted Living, Memory Unit or Home Health Care organization)

7. Is this organization Medicaid approved? _____

8. Address of organization _____

9. Phone number of organization _____

10. Applicant's Family Members

Spouse (Living/ Deceased) _____

(Name)

(Age)

(Address)

(Health)



7. Does applicant have any living children? If, so, please list name, age address and phone below.

(Name) (Age) (Address) (Phone)

LIST OF ASSETS

<u>DESCRIPTION</u>	<u>IN WHOSE NAME</u>	<u>TOTAL VALUE</u>
Cash (Savings &Checking Accounts)	_____	_____
Bonds & Stocks	_____	_____
Real Estate	_____	_____
Mortgage & Notes	_____	_____
Miscellaneous (Personal Property, Autos, etc.)	_____	_____
Life Insurance (Face Amount)	_____	_____

LIABILITIES

LIST ALL UNPAID DEBTS AND OBLIGATIONS

MONTHLY INCOME & EXPENSES

<u>Income</u>	<u>Expenses</u>
a) Social Security \$_____	a) Housing \$_____
b) Pension \$_____	b) Food/Services \$_____
c) Interest/Dividends \$_____	c) Hospitalization\$_____
d) Rents \$_____	d) Utilities \$_____
e) Other \$_____	e) Medication \$_____
(including contributions from family)	f) Miscellaneous \$_____



AMOUNT OF MONTHLY REQUEST FROM SMOCK FOUNDATION

\$ _____

Signature of Person Completing Form: _____

Date: _____

Printed name of Person Completing Form: _____

Relationship to Applicant: _____

Phone number: _____

Distribution Advisory Committee Endorsement:

Having reviewed the foregoing information, we hereby recommend the following action for funding this grant. _____

(Granted or not granted)

Respectfully,

Distribution Advisory Committee

PLEASE PROVIDE A COPY OF APPLICANT'S MOST RECENT TAX RETURN TO VALIDATE INCOME. EMAIL OR MAIL APPLICATION TO:

moorman.rowe@gmail.com

or

Frank L. and Laura L. Smock Foundation
Distribution Advisory Committee, Susanne M. Rowe, Chairperson

6614 Trickingham Court · Fort Wayne, IN 46815