

Westminster Presbyterian Church in Marion, Indiana
is presently searching for a full time
Christian Education Program Director.

Purpose:

To plan, organize and direct the Christian education program, family life and youth programs of Westminster Presbyterian Church with an initial emphasis on youth programs.

To recruit and train lay leaders for teaching and leading Christian education programs for all age levels and family life and youth programs and activities.

Accountability:

Reports to the pastor as head of staff and relevant committees of the session.

Weekly consultation with and reports to the pastor.

Monthly reports to the Session.

Yearly reports to the Congregation.

Qualifications:

A baccalaureate degree or higher in some combination of Biblical studies, Christian education, educational theory and theology or related fields. Relevant work experience will also be considered.

Embraces the reformed tradition of the Presbyterian Church.

Understands and is willing to work within the traditions and requirements of Presbyterian polity.

Willing to participate in the total life of the church.

Can work with people of all age levels.

Energetic personality with creative ideas, organizational and relational skills and a positive attitude.

Duties:

Sunday School

Oversees Sunday school classes for all age groups

Recruits and trains teachers and leaders

Evaluates and recommends curricula

Develops new program initiatives

Youth Program

Oversees and develops programs for all ages from preschool through college

Recruits, assists and trains leaders and volunteers for all youth programs and activities

Helps to identify resources and activities for all youth programs

Works with the pastor to integrate youth into the total life of the church such as serving on committees, choir, ushering, etc.

Family Life

Plans programs and activities for families with young children

Plans programs and activities for families with high school and college aged children

Plans programs and activities for individuals in the congregation

55 years and older

Special Activities

Plans and oversees the children's Christmas program

Plans and assists with Vacation Bible School

Plans activities for Fall church campout

Plans Youth Sunday worship programs

Assists pastor with the confirmation class

Publicizes and makes known to the congregation and preschool summer camps and wider church events and opportunities

Works with the pastor in developing Lenten and Advent programs

Works with the pastor and relevant committees of the Session in the formation, execution and monitoring of budgets for the Christian education family life and youth programs and activities

Compensation - \$30,000 annual salary

Benefits – Medical Insurance through the Board of Pensions

Anticipated time commitment – 40 hours per week

Vacation – 2 weeks (includes 2 Sundays)

Compensation will be reviewed annually by Personnel Committee after consultation with the pastor, Christian Education Committee and upon approval of session.

Located at: Westminster Presbyterian Church

1100 Jeffras Ave.

Marion, IN 46952

Phone: 765- 662-2775

Website: www.westminstermarion.com

Resumes or contacts can be made to Pastor Justin by calling church office or email pastorjustin@indy.rr.com