

Whitewater Valley Presbytery -- Stated Meeting -- March 1, 2008

Fairview Presbyterian Church, 4609 N. Capitol, Indianapolis, IN 46208
317-251-2245

INDEX – FIRST POSTING

These postings are the equivalent of a First Class Mailing.

In response to feedback regarding on-line Presbytery papers, all action items are incorporated within the docket. However, all relevant documentation and complete reports are posted as reflected on the Index page.

**It is your choice which reports you print and bring to the meeting,
Remember that you may simply want to read longer, non-action items on line.
You have the ability to pick and choose which specific papers you want to print.
Extra sets of papers are not normally available at the meeting.**

<u>PAGE #</u>	<u>DOCUMENT</u>	<u>NOTE</u>
	<u>Map to Fairview Presbyterian Church, Indianapolis</u>	
1-2	History of Fairview Presbyterian Church, Indianapolis	INFORMATION
3-4	Presbytery Docket	APPROVE
5	Stated Clerk's Report	ACTION
6-8	Sabbatical Leave Guidelines	INFORMATION
	Mission Focus Units Income Statement as of 12/31/07	INFORMATION
	Mission Operations Unit Income Statement as of 12/31/07	INFORMATION
	Fund Balances by Restriction Summary as of 12/31/07	INFORMATION
	Reported Actions of COM and 2008 Reported Terms of Call (Second Post)	
	Reported Actions of Coordinating Council (Second Post)	
	Inquirers' Biographies (Second Post)	
	Nominating Committee Report (Second Post)	
	Ordination Anniversaries (Second Post)	

FAIRVIEW PRESBYTERIAN CHURCH
Indianapolis, Indiana

Fairview Presbyterian Church is

A community of seekers and believers,

Celebrating and Sharing *the joy of a living relationship with God as Creator,
Redeemer Christ Jesus and Sustainer Spirit,*

Serving *a world of doubt and need,*

All through worship, study, mission, and prayer.

The church is located in Indianapolis near Butler University, Christian Theological Seminary, and the office for the Synod of Lincoln Trails. It was founded in 1924 when Grace Presbyterian and Fourth Presbyterian churches merged. They built near the newly re-located Butler University in a fast-growing suburban area of the city. Membership peaked in the early 1950's around 1500 - with no parking lot! It was a neighborhood church within walking distance of its members.

Today, Fairview has an active membership of 226, placing it in the small to medium size category of congregations. However, such numbers can be deceiving.

Two contrasting worship experiences take place each Sunday. The 8:45 a.m. service is informal, dress is casual, and the music comes from a variety of sources. The 11:00 a.m. service is more traditional with robes, acolytes, unison prayers, hymns, pipe organ, and a magnificent choir. Special Services of Wholeness and Healing, Candlelight Christmas Eve Communion, Taize Maundy Thursday, Reformation/Scottish Heritage are offered. The Ash Wednesday Jazz Service is a popular ecumenical, neighborhood event. Special musical events take place throughout the year. These have included "Amahl and the Night Visitors;" Mozart's "Requiem," and "Judas Maccabaeus" (in conjunction with the Indianapolis Hebrew Congregation). This spring the Chancel Choir will present the oratorio, "St. Paul" by Felix Mendelssohn.

Fairview has active local ministries in its Early Childhood Program and Music Studios. ECP is an extended-day preschool experience for children ages one through five years. Its mission is to provide families in the community with a childcare program that provides a safe and nurturing environment for children; promotes social, emotional, cognitive, and spiritual growth; helps children become kind and caring participants in society; establishes trusting partnerships with their families; creates an atmosphere of respect for ethnic, religious, cultural, and developmental diversity.

The mission of Fairview Music Studios is to provide quality instruction which: satisfies the individual's psychological and spiritual need for creative expression; develops the individual's God-given ability in fine arts; provides trained musicians to enhance the worship experience of Fairview and other religious communities.

Fairview is the host site for A Caring Place Adult Day Care. Begun as a neighborhood ecumenical project 20 years ago, ACP provides day care services for seniors and other challenged adults who are not able to stay home by themselves. Begun as a respite program for caregivers, ACP now provides both physical and cognitive therapy for its participants. ACP is a program of Catholic Social Services.

Fairview maintains an overseas ministry in Ghana. The Second Chance literacy program teaches adults and children to read in both English and Twi. Hundreds of students gather each week in these Sunday school programs at several village Presbyterian Churches. This Spring, two Fairview elders will travel to Ghana in order to expand this program and develop our partnership with the Presbyterian Church of Ghana.

The Fairview Fish Fry began in 1934 to help pay for roof repairs. It is the oldest, continually running, fish fry in the county. This year's fry is June 5-6. Net proceeds benefit neighborhood and city social service agencies. The annual Rummage Sale (April 24-26) is operated by Presbyterian Women and its proceeds go to local charities and building projects around the church.

The congregation has a full program of Christian Development which includes: Sunday School for all ages (4 different classes for adults); two weekday Bible studies, 2 weekend retreats @ PYOCA, Vacation Bible School for all ages, youth fellowships, overseas travel/study seminars, and other learning opportunities.

The congregation's elders and pastors have always been active in Presbytery, Synod, and General Assembly. Currently, one elder serves on the Montreat Board and another is a member of the General Assembly Permanent Judicial Commission. A few years ago, four people participated in General Assembly committees and Boards. Three members are currently enrolled in seminary and as Inquirers in our Presbytery.

By some measures, Fairview is a small church. But with its commitment to these ministries, the church has 9 full (or FTE) employees, 23 part-time employees, and annual budgets totaling close to \$1 million.

Last October, Fairview completed a \$500,000 remodeling project to create a more welcoming, adaptive, flexible and aesthetically-pleasing building in which to carry out these ministries. Included in that project is a major sponsorship of a Habitat for Humanity build later this year.

Whitewater Valley Presbytery – Stated Meeting -- 10:00 a.m. Saturday, March 1, 2008

Fairview Presbyterian Church, 4609 N. Capitol, Indianapolis IN
PHONE: 317.251.2245

THESE ITEMS NEED YOUR ATTENTION1. ONLINE PAPERS

All action items are incorporated within the docket. However, all relevant documentation and complete reports are posted as reflected on the Index page. ***It is your choice whether or not to print the reports and bring them to the meeting with you.***

2. MEALS Meals are **\$6.00 per person.**3. ELECTRONIC PRESENTATIONS AT THE PRESBYTERY MEETING

Please note that the time prior to the Call to Order and during the lunch break is reserved for scrolling **announcements** and other previously approved presentations.

4. WHAT'S NEW ON THE WEB HOME PAGE www.whitewatervalley.org**DOCKET**

- 9:30 AM Registration
- 10:00 AM Call To Order Elder Donna Madewell, Moderator
- Opening Hymn***
- Presbytery Meeting***
Establishment of Roll by registration and establishment of quorum
Introduction of new Elder Commissioners
Seating of Corresponding Members
Moderator's Report on Installations/Ordinations
Welcome by Host & Church History [FIRST POST, Pages 1-2]
Announcements
Joys & Concerns of the Presbytery
- ACTION** **APPROVAL OF DOCKET**
ACTION Presentation of CONSENT AGENDA MOTION Rev. S. Kim Leech, Stated Clerk
- 10:15 EDUCATION and INTERPRETATION PC(USA)
Form of Government Proposed Change Rev. Bob Anderson, Interim Presbyter
Executive Rev. Steve Matthies, General Assembly Commissioner
- 10:45 INTERIM EXECUTIVE PRESBYTER'S REPORT Rev. Bob Anderson
- Regional South Church Group
 - Christ the King Sunday (Rev. Frank Mansell)
 - Cooperative Lilly Grant Project with Ohio Valley Presbytery
 - Retired pastors
- 10:55 PYOCA CAMP & CONFERENCE CENTER Rich Swartwood, Director
- 11:00 TREASURER & MISSION STEWARDSHIP TEAM REPORT Elder Eric Herzog
- 11:15 CROSSROADS CHURCH AT WESTFIELD - A Virtual Tour Rev. Eric Lohe
- 11:20 WESTMINSTER NEIGHBORHOOD MINISTRIES Steve Crane, Director

- 11:25 HISPANIC MINISTRIES LEAD TEAM Rev. Felipe Martinez
- 11:45 WORSHIP - Benediction to include lunch blessing
We encourage you to sit with people from churches other than your own!
- 12:30 LUNCH**
- 1:30 EXECUTIVE PRESBYTER NOMINATING COMMITTEE Rev. Laura Sherwood
Draft of Executive Presbyter Position [Second Post]
- 1:35 STATED CLERK'S REPORT Rev. Kim Leech
Stated Clerk's Report (FIRST POST, Page 5)
Recognition & Appreciation – Clerks of Session
- 1:50 COMMITTEE ON MINISTRY Elder Martha McDonald
(This is an ecclesiastical committee of Presbytery authorized to act regularly on behalf of the Presbytery in all matters permitted by G-14.0500 and G-11.0502h relating to calling, examining, receiving, and dismissing members; and on matters relating to the dissolution of pastoral relationships and honorable retirement, G-14.0600, G-11.0412)
Introduction of New Pastors
Validated Minister Presentation
Sabbatical Leave [FIRST POST, Pages 6-8] Rev. Lyle Ewing, Rev. Carol Farr
Reported Actions & 2008 Reported Terms of Call [Consent Agenda – Second Post]
- 2:00 COMMITTEE ON PREPARATION FOR MINISTRY Rev. Peggy McDonald
(This is an ecclesiastical committee of Presbytery authorized to act regularly on behalf of Presbytery in matters permitted by the Book of Order that include the care of inquirers and candidates for ordination to the office of minister of the Word and Sacrament.)

Interview two Inquirers to proceed to Candidate status:
ACTION Karen Hartsfield (Second Post)
ACTION Andy King (Second Post)
- 2:10 NOMINATING COMMITTEE REPORT
- 2:15 COORDINATING COUNCIL Elder Sandra Reid
(The Coordinating Council has the powers stipulated by the Standing Rules of the Presbytery. It has general oversight of the programmatic and mission work of the Presbytery and recommends each year's budget. It nominates the Nominating Committee for election by the Presbytery, assures an orderly review of Session records and establishes teams, networks, task forces, partnerships and committees.)

Personnel Elder Bill Smiley
Treasurer's Report Elder Bill Howell
Reported Actions [Consent Agenda – Second Post]
- 2:25 CLOSING HYMN, BENEDICTION & ADJOURNMENT

THE NEXT STATED MEETINGS OF PRESBYTERY

June 4 – Bluffton-First

September 8 – Greensburg-First

December 3 – Indianapolis-Saint Andrew

STATED CLERK'S REPORT

Items of Information

1. The 2008 IRS rate for auto mileage is 50.5 cents per mile.
2. The stated clerk is in receipt of a letter from Dr. Clifford Kirkpatrick, Stated Clerk of the General Assembly of the Presbyterian Church (U.S.A.); the letter renders strong praise to Whitewater Valley Presbytery for its payment in full of its 2007 per capita apportionment.
3. The Permanent Judicial Commission of the Synod of Lincoln Trails has dismissed Whitewater Valley Presbytery's Disciplinary Case 07-2. The Synod had assumed jurisdiction of the case.

SABBATICAL LEAVE GUIDELINES

The Presbytery of Whitewater Valley
(Revised January 30, 2008)

Introduction:

Vital congregational ministry depends on the leadership of pastors, ...whose hearts sing with vision, creativity, faith, competence and passion.

- Richard Bruesehoff, Clergy Renewal: The Alban Guide to Pastoral Sabbaticals

Renewal provides those opportunities for the heart to sing but Sabbath rest has become a lost concept in modern life. Current technology and multi-tasking have inhibited the ability to balance periods of work and rest. Many faithful people feel that they must work even longer and harder, though this is contrary not only to the wisdom of biblical teachings, but to all we know about learning, productivity, and creativity. For peak performance, all humans need a good rhythm of work and rest. God's people today need to re-learn the importance of Sabbath.

Scripture points to the renewing power of "Sabbath time." We usually think of Sabbath as the seventh day of creation when God finished creating and rested. More than an after thought of creation, the Sabbath is a gift from God of rest, renewal and hope. In today's busy life, God comes again and again offering rest and refreshment for the soul.

Sabbatical leave can help individuals to refocus their vision, and find renewed sense of call. Oftentimes, Sabbatical Leave is needed to find a new or intensive continuing educational experience not made possible in a two-week time period. The following guidelines are meant to help churches and professional staff implement policies for Sabbatical Leave. (We hope congregations will develop and implement this to their own setting.)

A Special Note

For the purpose of this policy, any place the word "congregation" is used, the terms "employer" or "agency" could also apply; likewise, wherever the term "pastor" or "clergy" is used, the terms "chaplain" or "administrator" could also apply. This opens the opportunity of Sabbatical Leave to those Whitewater Valley Presbytery members called to ministries outside the church.

The Importance of Sabbatical Leave for the Pastor

Congregations expect much of their ministerial staff, and they in turn expect much of themselves. In healthy relationships between congregations and their staff, there is a sense of mutual care. The ministerial staff cares for the members of the congregation and they in turn care for their staff.

Temperament and practice must find a balance for healthy ministry. Everyone needs time away periodically to reflect, renew, and recover the work/rest rhythm necessary to complement effective ministry.

A Sabbatical Leave offers staff time for reassessment of his/her ministry, which can be difficult to do while engaged in the day-to-day tasks for ministry. By changing the scene and the pace as well as engaging in different activities, ministerial staff find themselves enriched spiritually, mentally and even physically. A Sabbatical Leave can offer valuable refreshment and rejuvenation for those who labor continuously for God's people, new vision for continued service, and renewed compassion for the beloved children of God who comprise the church.

The Importance of Sabbatical Leave for the Congregation

When a minister and/or staff take a Sabbatical Leave, the congregation will benefit from the opportunity to reflect on its mission and ministry, experience different gifts of leadership, and renew its call as part of the priesthood of all believers.

Sabbatical Leave is not a prolonged vacation. Through reflection, prayer, rest, study, and travel, one finds through this temporary vocation, the promise of God who sustains us through a period of reflection, leading to the renewal of energy upon the return to the permanent call.

Suggestions:

Churches and their professional staff (ordained clergy and Christian educators) are encouraged to dialogue together to come up with suitable forms of leave that will benefit all involved, and not place too much of a burden on the church, nor ignore the full need of the staff member.

1. Eligibility: Sabbatical Leave is a benefit offered at the discretion of the church, by the authority of the Session (G-10.0102n), and not as an automatic enrichment. For ministers of the Word & Sacrament and certified Christian Educators, Sabbatical Leave involves a change in the Terms of Call, and as such, is subject to the approval of the Session, the congregation (G-0300) and the presbytery (G-14.0501b). Full time staff should be eligible for Sabbatical Leave after five (5) years of service. The Session may decide to give credit for previous full time service by the staff members or other positions should it see fit to do so.
2. The staff member should begin the request process in the year before the intended Sabbatical Leave and complete the process at least six months before the desired Sabbatical's beginning. This will assist the congregation in the planning of the church budget for the calendar year when leave is to be taken. The proposal should include details on how the time will be used, proposed arrangements for covering the staff member's congregational duties, and any cost associated with the proposed leave.
3. Continuing Education money that has accrued for up to three (3) years may be used for the cost of the Sabbatical.
4. The time of Sabbatical should be no less than three (3) months of continuous, uninterrupted time. Smaller churches may consider a shorter length of time, but are urged to try to meet the (3) month standard. The year it is taken **shall** include continuing education time, so that the staff member's continuing education time is the Sabbatical time. It **should not** include vacation time, keeping the staff member's vacation time intact.

5. The staff member should not use this time to determine whether a new call may be imminent. Upon return from the Sabbatical time, the staff member will stay with his/her congregation for at least one full year unless noted otherwise by the Personnel Committee/Session.
6. Before the leave begins, the staff member and the Personnel Committee/Session should inform the congregation about the leave. The leave needs to be approved by the Congregation as a change in Terms of Call if it has not already been done as suggested in "Eligibility." An explanation of the policy and the accepted plans for the leave period is appropriate. The timing and execution of this communication should be determined at the time of approval.
7. The church, whatever its size, should feel encouraged to contact the presbytery office (317-542-5500) for encouragement and for support before and during the time of the leave. It is possible that there may be grants available, either through the presbytery, the Board of Pensions, or others. The Louisville Institute (502-895-3411) offers grants, as does the Lilly Endowment (317-916-7302). While on Sabbatical Leave, the staff member shall receive the equivalent of his/her current base salary through a combination of any grants received and congregation/employer salary; 100% housing allowance; 100% pension and medical/dental/optical benefits, etc. The presbytery is also a resource for helping with staffing issues, pulpit supply, and pastoral care.
8. Upon completion of the Sabbatical Leave, at an acceptable time, the staff member should report to the Session/Personnel Committee about the leave, including the value of the leave.
9. Not more than one staff member should take a leave per calendar year. In the event that two or more staff members are eligible during the same year, the staff members shall converse openly with the Personnel Committee to determine an acceptable resolution.
10. Upon the staff members return, the congregation shall find ways to say, "Welcome back!" A worship service shall take place to acknowledge the staff member's absence and return as well as changes that have taken place in the congregation.

Suggested Readings

- Bullock, Richard A. & Bruesehoff, Richard J. (2000). Clergy Renewal (The Alban Guide to Sabbatical Planning). An Alban Institute Publication.
- Sevier, Melissa Bane. (2002). Journeying toward Renewal (A Spiritual Companion for Pastor Sabbaticals). An Alban Institute Publication.

Whitewater Valley Presbytery
Statement of Revenues and Expenditures
Mission Focus Units Fund
From 1/1/2007 Through 12/31/2007

(In Whole Numbers)

	<i>Actual</i>	<i>YTD Budget</i>	<i>Variance</i>	<i>Total Budget</i>
Beginning Fund Balance	100,310	0	100,310	0
Income				
Interest Income	22,863	25,000	(2,137)	25,000
Dividends/Capital Gains Distributions	81	0	81	0
Mission Income	281,412	340,000	(58,588)	340,000
Gain (Loss) on Investments	1,555	0	1,555	0
Mission Partnerships	275	0	275	0
Total Income	<u>306,185</u>	<u>365,000</u>	<u>(58,815)</u>	<u>365,000</u>
Expense				
Presbytery Missions	98,500	98,500	0	98,500
Mission Partnerships	19,907	25,300	5,393	25,300
Service Delivery Teams	152	6,000	5,848	6,000
Congregational Development	0	5,250	5,250	5,250
Committee on Ministry	2,232	3,650	1,418	3,650
Preparation for Ministry	5,025	4,500	(525)	4,500
New Church Development	0	1,000	1,000	1,000
Administrative Expenses	199,365	213,968	14,603	213,968
Other Programs	793	0	(793)	0
Total Expense	<u>325,974</u>	<u>358,168</u>	<u>32,194</u>	<u>358,168</u>
Net Income/Expense	<u>(19,789)</u>	<u>6,832</u>	<u>(26,621)</u>	<u>6,832</u>
Ending Fund Balance	<u><u>80,522</u></u>	<u><u>6,832</u></u>	<u><u>73,690</u></u>	<u><u>6,832</u></u>

Whitewater Valley Presbytery
Statement of Revenues and Expenditures
From 1/1/2007 Through 12/31/2007

Mission Operations

	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Total Budget</u>
Beginning Fund Balance	(33,251)	0	(33,251)	0
<u>Income</u>				
Per Capita - General Assembly	131,128	135,422	(4,294)	135,422
Per Capita - Synod of Lincoln Trails	76,906	78,353	(1,447)	78,353
Subtotal	<u>208,034</u>	<u>213,775</u>	<u>(5,741)</u>	<u>213,775</u>
Per Capita - Whitewater Valley	335,111	336,600	(1,489)	336,600
System Support Fees	6,496	18,000	(11,504)	18,000
Interest Income	23,220	15,000	8,220	15,000
Subtotal	<u>364,827</u>	<u>369,600</u>	<u>(4,773)</u>	<u>369,600</u>
Total Income	<u>572,861</u>	<u>583,375</u>	<u>(10,514)</u>	<u>583,375</u>
<u>Expense</u>				
Whitewater Valley Administration				
Executive Salaries & Wages	186,438	188,765	2,327	188,765
Administrative Staff	197,089	205,095	8,006	205,095
Contractual Support	33,179	51,142	17,963	51,142
Office Operations	69,203	75,000	5,797	75,000
Ecc/Comm/Pby/Council	15,577	16,900	1,323	16,900
Stated Clerk	35,440	25,500	(9,940)	25,500
Executive Travel	14,117	22,000	7,883	22,000
Other Operational Expenses	0	8,366	8,366	8,366
Allocation to Mission	(192,865)	(207,468)	(14,603)	(207,468)
Subtotal WWV Expense	<u>358,177</u>	<u>385,300</u>	<u>27,123</u>	<u>385,300</u>
Per Capita - General Assembly	135,422	135,422	0	135,422
Per Capita - Synod of Lincoln Trails	78,353	78,353	0	78,353
Subtotal	<u>213,775</u>	<u>213,775</u>	<u>0</u>	<u>213,775</u>
Total Expenses	<u>571,953</u>	<u>599,075</u>	<u>27,123</u>	<u>599,075</u>
Net Income/Expense	<u>908</u>	<u>(15,700)</u>	<u>16,608</u>	<u>(15,700)</u>
Ending Fund Balance	<u>(32,343)</u>	<u>(15,700)</u>	<u>(16,643)</u>	<u>(15,700)</u>

Whitewater Valley Presbytery
Fund Balance Reconciliation
12/31/2007

Fund Name	Fund Balance 12/31/2006	Cash & Investments	Receivables/ Loans/Ppds	Fixed Assets	A/P & Other Liabilities	Fund Balance 12/31/2007
Unrestricted	912,653.47	534,924.58	198,173.58	17,632.53	(23,388.10)	727,342.59
Temporarily Restricted	791,817.77	668,980.80	199,540.89	0.00	(10,308.81)	858,212.88
Permanently Restricted	42,119.50	53,317.03	0.00	0.00	0.00	53,317.03
Total WWV	1,746,590.74	1,257,222.41	397,714.47	17,632.53	(33,696.91)	1,638,872.50
Related Organizations	1,151,268.36	148,753.38	5,985.00	1,067,755.62	(79,159.05)	1,143,334.95
Total Presbytery Funds	2,897,859.10	1,405,975.79	403,699.47	1,085,388.15	(112,855.96)	2,782,207.45