

**Appendices B, C, D, and G are not posted with these minutes but are available with the Presbytery papers that were posted for the meeting.**

The Presbytery of Whitewater Valley held its 152<sup>nd</sup> Stated Meeting at Second Presbyterian Church, Indianapolis, Indiana, at 10:00 a.m. on Wednesday, June 6, 2007. After registration and fellowship, Moderator Betty-Alice Almeida called the meeting to order at 10:05 a.m., followed by a Call to Worship by commissioned lay pastor (CLP) Lisa Crismore, an opening hymn, scripture, a solo – *The King of Love My Shepherd Is* – sung by Candace Gurnett of Second Presbyterian Church. Moderator Almeida opened the meeting with prayer and Sally Earl, CLP at Center Grove Presbyterian Church, Greenwood, Indiana, shared her journey in becoming a Commissioned Lay Pastor. Rev. Kim Leech, Stated Clerk, confirmed that there was a quorum of voting presbyters and commissioners (10% of the total eligible minister and elder commissioners).

Elders and ministers attending a meeting of this Presbytery for the first time were introduced. John Koppitch, member of the Committee on Ministry, recognized ministers with milestone anniversaries of ordination. The Moderator reported the following ordination/installation services since the last Presbytery meeting: the installation of Peter Zinn as pastor at the Lewisville churches and Bethel Presbyterian in Knightstown; the ordination and installation of Katherine Rieder as Associate Pastor at Southminster Presbyterian Church, Indianapolis; and the installation of Joseph Fields as Associate Pastor at Calvary-Third Presbyterian Church in Fort Wayne. There were no corresponding members to be seated. The roll of the Presbytery was established by registration as follows – all persons were present except those marked with \*. The number in parenthesis ( ) indicates the number of commissioners allowed to vote from that congregation:

### ATTENDANCE

<u>CHURCH</u>	<u>CLERGY</u>	<u>COMMISSIONERS</u>
Anderson, First (2)	Rick Kimmer * Donna Madewell, CLP	Jack Eflin * Caroli Wolfe
Avon, Whitelick (1)	Joy Goehring	Jim Hill
Bluffton, First (2)	Bob Madsen	Lin Harrold * Ira Zadylak *
Boggstown (1)	Sandra Martin, CLP	William T. Johnson
Brookville, Mt. Carmel (2)	+Bill Arthur *	John Hoffman
Clayton (2)	Vacant	
College Corner, First United (1)	Jason Bantz	Debbie Smith
Connersville, First (1)	Martha Williams Jordan	Fred Sess
Decatur, First (2)	Laura Sherwood *	Sue McConaha * Judy Mettler *
Edinburgh, First (2)	Rachel Wann	William Schaffer, Jr. Larry Taulman *
Elwood, First (2)	Linda Philabaun	Wanda Helm * Emily Leavell
Fishers, New Hope (2)	Steve Ebling	Don Cleveland * Gary Meek
Fort Wayne, Calvary Third (1)	T. Alan Thames * Joseph Fields	Lois Johnson
Fort Wayne, First (4)	Vacant John Stephen Park * Jeanie Barnes * Byeong Cheol Han	Judith Dawes Mary Schneider
Fort Wayne, Grace (1)	Barbara Kenley	Jim Wolfe

Fort Wayne, Trinity (2)	Kevin Boyd *	David Freeman *
Fort Wayne, United Faith (2)	Hal Thomas	Maggie Slack
Franklin, First (2)	Peter Jessen	David Rook * Marge Rook
Franklin, Hopewell (2)	David Lee *	Leona Burton * David Sieverstson *
Greenfield, First (1)	John Paulson, CLP *	Jill Lyon *
Greensburg, First (2)	Kathleen Splitt Jim Splitt	Judy Rust
Greensburg, Kingston (2)	David Crowley *	Mary Marg Karty
Greensburg, Springhill (2)	David Crowley *	Scott McCoy * Maxwell Neimeyer *
Greenwood, Center Grove (1)	Stephen Oglesbee * Sally Earl, CLP	Tom Dunham
Greenwood (2)	Cheryl Montgomery	Clarence Grell * Kathy Wood* Allan Fish
Hartford City, First (1)	David R. Smith	Tom Brown *
Indianapolis, Fairview (2)	John Koppitch	Robin Miner * David Mueller
Indianapolis, Faith (3)	W. Glen Bell L. Vern Farnum	David Percy Nancy Hartman Meredith Sims
Indianapolis, First-Meridian Heights (2)	Curtis Page * Trish Lisa	
Indianapolis, Immanuel (2)	Betty Gilbert Griffin	Wanda Walker-Wagner *
Indianapolis, Irvington (2)	Robert Heimach * Galen Schwarz *	Luanne Hogg *
Indianapolis, John Knox (2)	Frank Mansell Lisa Crismore, CLP	Vivian Hale Gary Shaw
Indianapolis, Korean (1)	Soon Kang	
Indianapolis, Northminster (2)	Teri Thomas Ruth C. Moore Larry Moslener *	Mae Leech Lisa Longo
Indianapolis, Orchard Park (4)	Gary Ziegler Michael Ireland *	Dave Brentlinger Bob Browning * Gwen Warner Larry Woodling *

Indianapolis, Second (7)	Lewis Galloway Joan Malick Joyce Hunn James Riley David Berry Tassie Green * Kenneth Green Karen Lang	Bob Everitt Mark Huesing John Miller Howard Pelham Linda Rinker William Roberts Larry Robertson John Cronin Nancy Kriplen
Indianapolis, Southminster (2)	Greg Glover Katherine Rieder *	Roger Walter * Joseph Woods
Indianapolis, Southport (3)	James Capps Kevin Bausman * June Barrow Steve Matthies *	Donald Burdsall Thomas Hague Ann Hunt
Indianapolis, St. Andrew (2)	Gretchen Schneider	Sheri Hilton
Indianapolis, Tabernacle (3)	Vacant	Philip Freiberger Thomas Wirt
Indianapolis, Wallace Street (1)	Douglas Barnes	Hamilton McMillan
Indianapolis, Westminster (2)	Vacant	Laurie Baker * Donna Studevent
Indianapolis, Witherspoon (1)	L. Bryant Parker	Judy Trabue
Jonesboro, First of Grant County (1)	Lyle Ewing	Herman Shirar
Knightstown, Bethel (2)	Peter Zinn	Mary Lindsay * William Sittler *
Lewisville, Ebenezer (2)	Peter Zinn	John Hubbell * George Pierce *
Lewisville, First (2)	Peter Zinn	Joe Dishman * Dwight Sweet *
Liberty, First (1)	Dawn Gold *	Joan Smith
Marion, Westminster (2)	David Comstock	Jackie Hancock * Sally Todd
McCordsville, Christ (2)	Alan Pareis	Ellen Gill * Eunice Leininger *
Muncie, First (2)	Ronald L. Naylor David Jewett Carrie Jo Miller, CLP	John Linder Sandra Sexton * Pat Zeabart
Muncie, St. Andrew (2)	Melodie Wager *	Richard Artes *
New Castle, First (2)	Rex Espiritu	Todd Myers * James Overmyer
Noblesville, First (2)	Eric Gale	Fred Nelson * Robert Sauer
Ossian (1)	Erik Spencer *	William Milholland
Plainfield, Hope United (2)	Daniel Sutherin	

Portland, First (1)	Vacant	Sidney Austin
Richmond, First (2)	David Layman * +John Hollis *	Guy Guthrie Bill Stackhouse *
Richmond, Reid Memorial (2)	David Good	Betty Showalter * Wes Miller *
Rushville, First (1)	Dean Vittorio	Tutti Martz *
Rushville, Trinity (1)	Mick Saunders, CLP	
Shelbyville, First (2)	Vacant	Frank Learned * Mike Whitfield
Tipton, First (1)	Linda Philabaun	Luanne Overdorf
Union City, First (1)	+Roberta Hart *	
Westfield, CrossRoads (2)	Eric Lohe *	
Winchester, First (1)	William Carr	Susan Fogleman
Zionsville (5)	Glenn McDonald Robert Jordan Scott Shelton * William Azbell * R. Patrick Smith * Donna Pollard, CLP *	

### **MINISTERS ON THE ROLL**

#### **ACTIVE ROLL, VALIDATED MINISTRY**

Eleanor (Bunny) Alexander	Leah Hrachovec *	David McDonald *
Richard Baker *	Robert L. Hunter	Leonel Pech *
Bill Barrett *	Carol Johnston	Mike Samson
David A. Chaddock	George F. LaMaster	Tim S. Shapiro *
Hezekiah Corppetts *	Myung Ku Lee	Fabio Socarraz
John Hage *	Deborah S. Mansell	John M. Thomas *
Scott Hauser *	Alan J. McCraine *	Robert Wauzzinski *

#### **MINISTERS AT LARGE**

Sharon Azbell *	Theodore Dorman *	Peggy McDonald
Ashley Beaty-Perry	F. James Friedewald *	Barbara Sloop
Robert K. Brown *	Gary Huffman *	Scott Solether
Merrill Cook *	Robert B. McAulay, Jr.	James B. Wooten, Jr. *

#### **HONORABLY RETIRED**

Robert Amon *	Jack Glenn *	W.W. Ridenour
David Bae *	Julian Gresham *	Robert Rooker *
Frank Bean	William Harris *	Anne Rose *
Don Boebinger	William Hudnut *	Quentin Small *
Raymond Bowden	George Jackson	Elbert Smith *
George Boyle *	Marc Kendall *	L. Wayne Smith *
Bruce Brown *	Thelma Sue King *	Richard Smith *
John Burhorn *	Robert Leas *	James Snyder *
Robert Clark *	Loran Lewis *	Richard Stenner *
F.W. Clemenson *	Howard Lindquist *	John Stevens
John Constant	Don MacPherson	Robert Stewart
Judith Cook *	Keith Main *	Paul Stone *
Henry Date *	Ray Marquette *	Gerald Thomas *
Roger Dean *	Jack Masters *	Edgar Towne
Donald Durrett *	Robert McGinnis *	Glen Traver *

Herbert Eggleston  
 William Enright \*  
 Robert Eversull \*  
 Carol Farr  
 William Fogg \*

Ralph Mitchell  
 Elsworth (Bud) Morack \*  
 Harrison Neal \*  
 David Noble \*  
 Patricia Reid

Byung Van \*  
 William Weber \*  
 Arthur Whitaker \*  
 Jack Wineman \*  
 James Wolfe \*

#### INACTIVE ROLL

Barry Belknap \*

#### PRESBYTERY STAFF

Robert C. Anderson  
 Felipe Martinez  
 S. Kim Leech

#### ELDER COUNCIL MEMBERS

Betty-Alice Almeida  
 Steve Crane \*  
 John Current \*  
 John Eichinger \*  
 Ed Friel \*  
 Jim Hill \*

William Howell  
 De Middleton \*  
 Evelyn Miller \*  
 Toni Morris \*  
 Tonya Paddock

Mary Payne \*  
 Sandra Reid  
 Bill Smiley \*  
 Rich Swartwood  
 Pat Zeabart

#### VISITORS

Mable Chulock  
 Jean Dodds  
 Diane Elliott  
 Kathy Jarvis

Jewell LaRue  
 Jennifer Lipinski  
 Paula Mann (Candidate)  
 Al Mayo

Lori Neff (Candidate)  
 Mary Ruth Snyder  
 Mary Towne

### WELCOME

Rev. Lewis Galloway, Pastor, welcomed the Presbytery on behalf of Second Presbyterian Church of Indianapolis. Dr. Galloway drew attention to the brochures regarding the church's recently completed new addition; and that church members were available to give tours of the whole building.

### JOYS AND CONCERNS

Rev. Robert Anderson, Interim Executive Presbyter, thanked Second Presbyterian for their warm welcome. He then listed concerns in the Presbytery: Rev. Dawn Gold, First Presbyterian, Liberty, home recuperating from hospital visit; Rev. Frank Bean and Rev. Herb Eggleston, recovering from illness and surgery; Sara Wooten, wife of Rev. Jim Wooten, undergoing surgery on June 8; Elder Edna Geist, former Moderator of Presbytery from Bluffton, diagnosed with breast cancer; Rev. Bill Clemensen, daughter in Texas died; Rev. Wayne Smith's wife broke her hip; two significant members at Witherspoon Presbyterian Church died; Rev. John Koppitch, knee surgery.

Joys included: The anniversary of Westminster Neighborhood Ministries; a baby boy born to Rev. Scott Hauser and his wife; a new baby born to Candidate for Ministry, Mark DeJeu and his wife; Mike Sbrljan, graduation from seminary; Kristy Quinn, nearing the end of the CLP program and completed her preaching assignment very successfully; Rev. Bob Anderson's daughter expecting her first child momentarily, grandchild number seventeen; and numerous adult baptisms in twelve different churches since the last Presbytery meeting.

Rev. Anderson led the Presbytery in prayer.

### ANNOUNCEMENTS

- Elder Diane Elliott, President of the Board of Directors for Westminster Neighborhood Ministries, shared the successes and joys of the program. Steve Crane, Director, is training new staff. New teachers have been hired to teach math and reading this summer to prepare students for the new school year in September. They have afternoons of fun, Friday field trips, and educational mornings. There are opportunities to sponsor a child for a week to promote the program in the neighborhood.
- Rev. John Koppitch announced Fairview Presbyterian's Fish Fry on the coming Thursday and Friday from 5:00 – 8:30.
- Rev. Eric Gale, Noblesville, promoted the Presbytery golf outing on Monday, June 18<sup>th</sup>. Registration is available online.
- Rev. Bob Anderson announced the Transforming Congregations meeting in Bluffton on Saturday, June 23<sup>rd</sup>.

**DOCKET**

Rev. Kim Leech, Stated Clerk, recommended docket changes as follows:

The Ordination Examination of Lori Neff scheduled for 11:20 a.m. to be moved to the afternoon agenda after lunch at 1:05 p.m. Two short reports, the Stated Clerk's report and the Nominating Committee report, to be moved to the morning time of 11:20 a.m. It was M/S/P that the docket be approved with those changes.

The proposed docket follows:

**PROPOSED DOCKET**

**Whitewater Valley Presbytery – Stated Meeting -- 10 00 a.m. Saturday, June 6, 2007**

Second Presbyterian Church, 7700 N. Meridian St., Indianapolis IN 46260  
PHONE: 317.253-6461

**THESE ITEMS NEED YOUR ATTENTION**

1. **ONLINE PAPERS**  
All action items are incorporated within the docket. However, all relevant documentation and complete reports are posted as reflected on the Index page. ***It is your choice whether or not to print the reports and bring them to the meeting with you.***
2. **MEALS** Meals are **\$6.00 per person.**
3. **ELECTRONIC PRESENTATIONS AT THE PRESBYTERY MEETING**  
Please note that the time prior to the Call to Order and during the lunch break is reserved for scrolling **announcements** and other previously approved presentations.
4. **MAJOR ITEMS OF BUSINESS**
5. **WHAT'S NEW ON THE WEB HOME PAGE** [www.whitewatervalley.org](http://www.whitewatervalley.org)

**DOCKET**

9:00 AM Clerk of Session Training – Rev. Kim Leech, Stated Clerk  
9:30 AM Registration  
10:00 AM Call To Order – Moderator, Elder Betty-Alice Almeida

**Call to Worship & Opening Hymn -**

Scripture: Acts 1:8  
Music: Second Presbyterian Church  
Opening Prayer – Moderator Betty-Alice Almeida  
Witness sharing

**Presbytery Meeting**

Establishment of Roll by registration and establishment of quorum  
Introduction of new pastors by COM, Rev. Alan Thames  
Introduction of new Elder Commissioners  
Seating of Corresponding Members  
Moderator's Report on Installation/Ordinations  
Welcome by host Church & Church History  
Joys & Concerns of the Presbytery

**APPROVAL OF DOCKET**

**ACTION** Approval of CONSENT AGENDA - STATED CLERK

10:15 **Congo Helping Hands** – Woody Collins, Director

- 10:25 Coordinating Council Report  
(The Coordinating Council has all the powers provided by the Constitution of the Presbyterian Church (USA) and may act as a Commission of the Presbytery between Presbytery meetings. They have general oversight of the programmatic and mission work of the Presbytery and recommend each year's budget. They nominate the Nominating Committee for election by the Presbytery, assure an orderly review of Session records and establish teams, networks, task forces, partnerships and committees.)
- Personnel – Bill Smiley – Election of Treasurer, Mr. Eric Herzog
  - Finance – Bill Howell
    - Review of Finance Reports
  - ACTION** – Recommended & Reported Actions – Receive Report
  - ACTION** - 2007 Parity Report – Kim Leech
    - Standing Rules – First Reading
    - Visioning – Donna Madewell
- 11:00 Hispanic Ministry Lead Team  
Mission Venture Report & Commissioning of NQR Mission Workers
- 11:10 Committee on Ministry  
(This is an ecclesiastical committee and an administrative commission of Presbytery authorized to act regularly on behalf of the Presbytery in matters permitted by the Book of Order that includes approving pastoral calls, examinations, receiving and dismissing pastors, ordinations & installations, transferring and receiving ministers, establishing Terms of Call, recommending Honorable Retirements and working with individual churches as needed.)
- Recognition of D.Min Graduates: Rev. Dr. Linda Philabaun  
Rev. Dr. Vern Farnum
  - Lake Fellow Program Presentation
  - **ACTION** – Terms of Call Approval
  - **ACTION** – Union City Administrative Commission Scope of Powers Revision
  - Reported Actions of Committee on Ministry – Receive Report
  - Sexual Misconduct Response Team – Receive Report
- 11: 20 Committee on Preparation for Ministry  
(*This is an ecclesiastical committee and administrative commission of Presbytery authorized to act regularly on behalf of the Presbytery in matters permitted by the Book of Order that include the care of inquirers and candidates for ordination to the office of minister of the word and sacrament.*)
- ACTION** – Ordination Examination – Lori Neff
- 11:30 Worship & Blessing of Meal
- Rev. Barbara Sloop – Recognition of Retirement – Rev. Glenn McDonald
  - Witness Sharing
  - Music: Second Presbyterian Church
  - Elder Martha McDonald – Recognition of Christian Education Certification
  - Blessing of Meal
- 11:50 **LUNCH** - \$6:00 per person
- 1:00 MITER Presentation – Craig Shaw - Brochures will be available at meeting
- 1:05 Stated Clerk's Report
- ACTION** - Session Records Review

1:10 Pyoca Camp & Conference Report – Rich Swartwood, Director

1:15 Closing Worship

- Meditation – Sharing our Witness
- Music – “Improv Choir”
- Prayers of the People
- Pentecost Offering
- Hymn

1:45 Adjourn

**THE NEXT STATED MEETING OF PRESBYTERY WILL BE SATURDAY, SEPTEMBER 8**  
First Presbyterian Church, Anderson

----- End of Docket -----

### **CONSENT AGENDA**

Stated Clerk, Rev. Kim Leech, moved the following Consent Agenda. It was seconded and passed.

1. Approve the report of the Session Records Review Committee. [See Appendix A]
2. From the Committee on Ministry: Approve the 2007 ministers' terms of call. [See Appendix B]
3. Sexual Misconduct Response Team Report [Included under the Committee on Ministry Report]
4. Committee on Ministry Reported Actions [Included under the Committee on Ministry Report]

### **CONGO HELPING HANDS**

Woody Collins, Director of Congo Helping Hands, presented the report on the Congo mission. He introduced a visitor from the Congo. Two members of Faith Presbyterian, Laurel Simms and Nancy Hartman, is going to the Congo for the grand opening of the cultural and learning center at Bulape. Other mission work done in the Congo includes service in the hospital and digging water wells. Woody asked for prayers for the Congo as they have elected a new President and have returned to democracy after forty years. Their mission team will return in July and will share their experiences with us at the next Presbytery meeting.

### **INTERIM EXECUTIVE PRESBYTER REPORT**

Rev. Bob Anderson, Interim Executive Presbyter, supplied a printed report in which he says the State of the Presbytery of Whitewater Valley is resilient, thoughtful, prayerful, missionally formative, innovative and worshipful. Our “state” is one of emerging vision, emerging leadership, emerging mission that has the potential to change the world. We are in the midst of sorting out God’s dream for us. The future can be exciting!

### **COORDINATING COUNCIL REPORT**

Rev. Glen Bell, Moderator of Council, presented the Coordinating Council report:

### **PERSONNEL COMMITTEE REPORT**

Elder Bill Smiley, Moderator of the Personnel Committee, presented the committee's nominee for Treasurer of the Presbytery, Elder Eric Herzog, member and Treasurer of Faith Presbyterian Church. **COORDINATING COUNCIL RECOMMENDS THAT ERIC HERZOG BE ELECTED AS THE PRESBYTERY TREASURER**, effective June 4, 2007 and with the following terms:

Up to 20 hours per week, \$25 per hour (a Position Description was approved by the Personnel Committee and available by request).

Eric has corporate experience in Finance, owns his own business (Books in Order), and has been a member of the Presbytery’s Finance Committee. Bill Smiley moved that Eric be elected to the position of Treasurer. The motion passed.

In gratitude and appreciation, Bill presented Rev. Bob Anderson, Interim Executive Presbyter, with a new red stole to honor Bob’s 30<sup>th</sup> anniversary of his ordination.

## **FINANCE COMMITTEE REPORT**

Elder Bill Howell, Moderator of the Finance Committee, presented the Finance Committee Report.

Mr. Howell reviewed the Missions and Operations Statements for year-to-date through April 30, 2007. The per capita for General Assembly and Synod has been broken out to separate the per capita income for Presbytery. **[See Appendix C]**

He also presented a Per Capita Analysis and a recap of Shared Mission Pledges, comparing per capita giving and shared mission pledges year-to-date with the same period in 2006. **[See Appendix D]**

The Audit is basically finished, but we are waiting for the final report. Gratitude was extended to Mike Srbljan, Financial Manager, and Ken Hall, former Controller, for their major roles in getting the books ready for the Audit to be completed so efficiently this year.

A new accounting system will be in place for next year. An accounting procedures manual is being written to coordinate with the operating manual.

Mr. Howell gave thanks to his hard-working committee which now includes two co-opted members from Second Presbyterian Church.

## **COORDINATING COUNCIL'S RECOMMENDATIONS FOR ACTION**

### **Indianapolis-Washington Street Property**

#### **THAT THE DISTRIBUTION OF FUNDS FROM THE SALE OF THE INDIANAPOLIS-WASHINGTON STREET PRESBYTERIAN CHURCH BE DISBURSED AS FOLLOWS:**

\$25,000 for the Hispanic Ministry 1.5 Generation Church;

\$12,500 for Promise of Tomorrow Campaign, specifically Church Development/Redevelopment;

\$12,500 for a Presbytery Mission Endowment, a newly established fund.

Note: These amounts will be proportionately reduced to compensate for legal fees relating to the sale.

It was M/S/P that the Presbytery endorse the recommendation for the distribution of funds from the sale of the Washington Street Presbyterian Church.

### **Minister-Elder Parity**

That the **2007 MINISTER-ELDER PARITY BE APPROVED FOR THE PRESBYTERY [See Appendix E]**

Rev. Kim Leech, Stated Clerk, presented the new recommendation for the equalization of clergy and elder commissioners for Presbytery meetings each year. The base rationale for the new formula is based on the representative form of government, bigger churches have more elder commissioners, smaller churches have fewer. By approving the motion, the Presbytery would be adopting in principle to be a representative form of equalization. The recommendation passed.

### **Standing Rules Revisions – First Reading**

The Standing Rules with revisions to reflect the Presbytery's new staffing patterns were presented for the first reading. The second reading and action to approve will take place at the September Presbytery meeting. **[See Appendix F]**

### **Presbytery Visioning**

Donna Madewell, CLP and Vice Moderator of Presbytery, presented a report on the new Mission Directions Team formed by Coordinating Council. This team will look at where our Presbytery has been, where we are now, and what our future might be in preparation for the calling of an installed Executive Presbyter. The members of the Mission Directions Team are Elder Evelyn Miller (Rushville-First), Rev. Laura Sherwood (Decatur-First), Rev. Bob Madsen (Bluffton-First), Rev. Bob McAulay (Minister-at-Large), and Donna Madewell (CLP, Anderson-First).

The full report of the actions of Council on May 2, 2007, follows:

**REPORTED ACTIONS OF THE COORDINATING COUNCIL MAY 2, 2007**1. MINUTES APPROVAL

The Coordinating Council Minutes of February 7, 2007 were APPROVED.  
The Presbytery Minutes of March 3, 2007 were APPROVED.

2. Temple of Refugee Church of Christ Loan

By recommendation of the Board of Directors, the Council APPROVED refinancing the Refugee Church of Christ loan in the amount of \$37,492.15 at 3.5%, 10-year amortization.

3. Funds from Sale of Property

By recommendation of the Board of Directors, the Council APPROVED a request to appoint a team for the purpose of creating a theological rationale for the distribution of funds from the sale of property when a church is dissolved.

4. Richmond-Reid Memorial

By recommendation of the Board of Directors, the Council APPROVED a request to appoint team to assist Reid Memorial Presbyterian Church as it explores the sale of their property/church building.

5. Establish a Presbytery Mission Endowment Fund

By recommendation of the Finance Committee, the Council APPROVED establishing a Presbytery Mission Endowment Fund.

6. Policy Manual Changes

By recommendation of the Stated Clerk, the Council APPROVED the following revisions to the Presbytery Policy Manual:

**Section I - PRESBYTERY MEETING POLICIES**F. Consent Agenda

Items for Presbytery action from any Presbytery entity may be placed in a consent agenda, which will be presented for Presbytery action with a simple motion and affirmative vote. Ordinarily, items for the consent agenda shall be deemed routine and lacking potential for debate. Once the motion to adopt the consent agenda is made, seconded, any item may be removed by request from any commissioner for discussion and debate at a later time in the meeting.

G. Docket and New Business

The Coordinating Council shall determine the docket for a stated meeting of the Presbytery. After the Council has set the docket, any new business should be presented to the Stated Clerk as a proposed amendment to the docket. Any such addition to the docket shall require a two-thirds affirmative vote by the commissioners present at the Presbytery meeting. If the item of new business is approved, the Presbytery moderator shall determine the placement of the new business on the docket.

H. Balancing Elder and Minister Commissioners

The Stated Clerk shall annually present to Presbytery a prescription for maintaining a balance of elder and minister commissioners for the meetings in that year. That formula shall include the provisions of the Presbytery's standing rules and the number of elder commissioners shall be representative of the size of the elder's church of membership. Minister Commissioners shall be the continuing members of the Presbytery.

**OTHER HIGHLIGHTS**MITER (Ministry Technology Resources) Initiative

The Council reviewed the MITER Initiative brochure. The initial focus will be to invite churches who don't have a website to participate. Craig Shaw, Presbytery tech staff, will take this project to the field with a per hour rate that will reflect significant savings to churches. A MITER presentation will be docketed for the June Presbytery meeting.

Finance Committee

The Finance Committee will explore and determine the appropriate amount of money to retain in the Reserve Funds account. The audit is nearly complete and looks very favorable. An accounting manual is being developed. Summaries of operation and mission statements were reviewed. Shared Mission Pledges and 2007 Per Capital Analysis reports were distributed.

Personnel

The Personnel Committee conducted annual reviews with all staff members April 26. All reviews were very positive.

The committee approved changes in the Presbytery's Personnel Policies:

- the Presbytery office will be closed Christmas week;
- the Flexible Spending benefit may be rolled over to the following year per IRS guidelines;
- in consultation with the Head of Staff, up to five vacation days may be rolled over into the next year.

Executive Presbyter Search

Rev. Carol McDonald, Synod Executive, reviewed a potential timeline for the Executive Presbyter search. To assist moving the process forward, a Mission Direction Team has been appointed: Donna Madewell, moderator; Bob Madsen, Bob McAulay, Evelyn Miller and Laura Sherwood.

Mission Support Unit

Focus on Mission Events planned: Oct 13 (Fort Wayne-First); Oct. 20 (Muncie-First); Oct. 27 (Indianapolis area). PC(USA) Mission Challenge '07 will raise awareness of connection to Presbyterian missionaries. Bill Yoder, a Thailand missionary, will visit our presbytery Oct. 12-19.

Hispanic Ministry Lead Team

Continues to work on 1.5 Generation Church CIF and inviting people to serve on PNC. VBS Blitz preparations continue. A five-year strategy and plan for NQR partnership will be rolled out at the September Presbytery meeting.

-----End of Coordinating Council Report-----

**HISPANIC MINISTRIES LEAD TEAM**

Rev. Felipe Martinez, Associate Executive Presbyter, introduced Jean Dodds who presented a report on the Mission Venture trip taken by nine persons from our Presbytery in January. The group did no VBS or construction work, they simply visited seven of the churches throughout Northern Quintana Roo Presbytery where our Presbytery has been working over the past five years. It was a very successful and meaningful trip. Jean's report was enhanced by a picture presentation organized by Dan Sutherin.

Rev. Ruth Moore, Associate Pastor of Northminster Presbyterian Church, led a commissioning service for all the people traveling to Mexico in July. We have 294 persons, the largest group ever, going on various weeks in July. They will be working in partnership with our planted churches – some doing construction, others leading VBS or providing dental/medical service, and all enjoying the fellowship of our sisters and brothers in the Northern Quintana Roo Presbytery.

**COMMITTEE/COMMISSION ON MINISTRY**

In the absence of the Moderator and Vice Moderator of the Committee on Ministry, Rev. John Koppitch, member of the committee, presented the Committee on Ministry report.

**Recognition of D.Min. Graduates**

Rev. Koppitch spoke of education as a priority in training Ministers in Word and Sacrament and that study leave is required in all contracts. Two of our ministers in Whitewater Valley Presbytery were recognized and rewarded with small gifts to honor the completion of their doctorates: Rev. Dr. Linda Philabaun, Pastor at the Elwood and Tipton Presbyterian Churches, and Rev. Dr. L. Vern Farnum, Associate Pastor at Faith Presbyterian Church, Indianapolis.

Rev. Steve Ebling announced the Pastors' Retreat at Geneva Center on November 4–6, 2007. The leader will be Rev. Glenn McDonald, Pastor at Zionsville Presbyterian Church, with the theme *Finding Rest in the Race*. Rev. Ebling encouraged attendance, and said brochures would be available as well as information and registration on the Presbytery website.

### **Lake Fellow Program Presentation**

Elder Marian Towne, Chair of Validated Ministries Committee, presented Rev. Mike Samson, Lake Fellow at Second Presbyterian, to give some background and information on the Lake Fellow program (still in the theme of Education and Training). The two-year program is fashioned after a medical residency model giving the participants experience in Mission, Evangelism, Pastoral Care, and Education, rotating responsibilities in all areas. Other experiences include preaching at Westminster Presbyterian Church, Indianapolis, on a regular basis, book reading and reviews each week at the home of the Senior Pastor, and sermon critiques. Mike rates it a valuable experience as they work along side a seasoned pastoral staff.

### **Union City Administrative Commission Scope of Powers Revision and Expansion**

Rev. John Koppitch presented the report and motion to expand the scope of powers on the previously-formed Administrative Commission to include the closing of the church. The time to celebrate the church's ministry has come. The motion passed. The scope of powers follows:

The Administrative Commission for the Union City Church shall have this expanded scope of powers:

1. To work in a collegial and collaborative manner with the session and the pastor on matters pertaining to the closing of the church.
2. To have full authority to identify, implement, and resolve all legal and ecclesiastical issues regarding the closing of the church and the sale of the property, building, and its contents.
3. To work in a collegial and collaborative manner with the session and the pastor in designing an appropriate final worship service that expresses the rich history, heritage, and ministries of the church over the years.
4. To consult with and recommend to the Presbytery the use and dispensation of all monies resulting from the sale of the church property.
5. Pursuant to G-10.0302b(2), make provisions for the records of the church and the continuing pastoral care of the church's members.
6. To make regular reports to the Presbytery about the work of the commission.

### **Sexual Misconduct Response Team Report** – Larry Moslener, Moderator

The following pastors attended the Sexual Misconduct Training are required by the committee on Ministry on Thursday, May 10, 2007:

Richard Baker	Cheryl Montgomery
Ashley Beaty-Perry	L. Bryant Parker
Judith A. Cook	Katherine Rieder
Scott Hauser	Robert (Mick) Saunders
David Jewett	Gretchen Schneider
Sandra Martin	R. Patrick Smith

Two people requested and were granted excused absences and will be required to attend the 2008 training:

Eleanor (Bunny) Alexander  
Steve Crane

The full report on Committee on Ministry actions follows:

### **COMMISSION ON MINISTRY REPORTED ACTIONS – JANUARY 31, 2007**

#### **CALL TO ORDER and ESTABLISHING A QUORUM**

The Committee on Ministry met January 31, at the Presbytery office, Indianapolis, Indiana, and was called to order at 10:00 a.m. by Moderator Alan Thames.

#### **APPROVAL OF MINUTES**

The minutes of the December 14, 2006 retreat were approved.

**ACTIONS REGARDING MINISTERS, LAY PASTORS, CHURCHES****Zinn, Rev. Peter** Knightstown-Bethel; Lewisville-Ebenezer & First

The COM interviewed Rev. Peter Zinn, a member in good standing in the Presbytery, in relationship to the suitability of his call to the Knightstown-Bethel, Lewisville-Ebenezer & Lewisville-First congregations. The COM also interviewed representatives from each church and Rev. Zinn for suitability. It was noted that the COM, in Oct., 2006 approved a motion to allow Rev. Zinn, who had been serving as a Stated Supply Pastor to the congregations, would be allowed to move into an installed position if that was the desire of the congregations.

The congregational meetings to approve Rev. Zinn's Terms of Call were held in December with each congregation approving the Terms of Call. Rev. Zinn moderated the meetings for the Lewisville-Ebenezer & Lewisville-First congregations. Rev. Arthur Whitaker moderated the Knightstown-Bethel congregational meeting. The COM/Presbytery is willing to assist with officer training.

The COM APPROVED a motion to allow Martha McDonald, liaison, to sign the call papers as Moderator in lieu of Rev. Zinn's signature. The COM APPROVED the following actions relevant to Rev. Peter Zinn's installed pastorate with the Bethel-Knightstown, Lewisville-Ebenezer & Lewisville-First churches:

1. confirm the examination
2. find that the AA/EEO requirements have been met; and when the way be clear,
3. find the call to be in order and for the good of the whole church;
4. appoint an Administrative Commission to install and give liaison Martha McDonald authority to approve the Commission on behalf of the COM;
5. appoint Rev. Peter Zinn as Moderator of the Sessions of Bethel-Knightstown, Lewisville-Ebenezer, and Lewisville-First

The Terms of Call will be effective January 1, 2007, as follows:

**KNIGHTSTOWN-Bethel**

Salary               \$10,269  
Housing             \$ 3,750  
Pension Full (proportionate to combined salary/housing)  
Vacation 4 weeks to include four Sundays  
Continuing Ed     2 weeks to include two Sundays

**LEWISVILLE-FIRST**

Salary               \$10,269  
Housing             \$ 3,750  
Pension full (proportionate to combined salary/housing)  
Vacation 4 weeks to include four Sundays  
Continuing Ed     2 weeks to include two Sundays

**LEWISVILLE-EBENEZER**

Salary               \$ 6,846  
Housing             \$ 2,500  
Pension Full (proportionate to combined salary/housing)  
Vacation 4 weeks to include four Sundays  
Continuing Ed     2 weeks to include two Sundays

**Rieder, Katherine L.** Indianapolis-Southminster Half-Time Associate

The Committee on Ministry reviewed the position description and conducted the examination of the nominated. Ms. Rieder is a Whitewater Valley Candidate Certified Ready to Received a Call. The COM heard the report of the Pastor Nominating Committee. The COM authorized the Session to Call a meeting of the congregation on February 28, 2007 to act upon the report of the Pastor Nominating Committee and to recommend that the COM:

1. confirm the examination
2. find that the AA/EEO requirements have been met; and when the way be clear,
3. find the call to be in order and for the good of the whole church,
4. appoint an Administrative Commission to ordain and install as the Associate Pastor;
5. enroll her as a member of the Presbytery of Whitewater pending a successful ordination examination by the Presbytery on March 3, 2007.

The Terms of Call will be effective March 15, 2007:

Salary	\$12,989
Housing	\$14,631
Pension	\$ 8,961.31
Deferred Income	\$ 828.60
Professional Development	\$ 1,000
Books & Journals	\$ 300.00
Vacation	Four (4) weeks to include four Sundays
Professional Dev. Leave	Two (2) weeks to include two Sundays

### **Bruington, Rev. John**

The COM APPROVED a motion to transfer Rev. Bruington to Glacier Presbytery by action/request of their COM so that he may serve as the Stated Supply Pastor at the First Presbyterian Church, Havre, Montana.

### **Leech, Rev. Kim**

The COM APPROVED a motion to receive Rev. S. Kim Leech as a member of Whitewater Valley Presbytery to serve as the Stated Clerk of the Presbytery, effective January 1, 2007 with the following Terms of Call:

Salary	\$20,800
Professional Development	\$ 2,400
Auto. Reimbursement	vouchered at current IRS Rate
Professional Expenses	vouchered & reimbursable per approval of Head of Staff and/or Presbytery Administrator
Social Security Offset	\$ 1,591.21

Rev. Leech's Position Description was previously approved by the Presbytery's Coordinating Council and Personnel Committee and Rev. Leech was elected to serve as Stated Clerk by action of the Presbytery December 6, 2006.

### **Fishers-New Hope**

The COM APPROVED a motion to dissolve the Associate Pastor position at New Hope Presbyterian Church, Fishers, Indiana effective the date the position became vacant on November 11, 2006 and approved by action of the congregation on January 28, 2007.

### **Rev. Cheryl Montgomery**

The COM APPROVED A MOTION TO DISMISS THE INSTALLATION COMMISSION OF **REV. CHERYL MONTGOMERY**, Jan. 21, 4:00 pm, Presbyterian Church of Greenwood.

Moderator: Rev. Betty-Alice Almeida; Ministers: Rev. Stephen Oglesbee, Rev. Frank Mansell

Elders: Brenda Blue, Plainfield-First; Betsy Fulkerson, Greenwood P.C

Other Participants: Rev. Robert Anderson, WWVP; Rev. Carol McDonald, Synod of Lincoln Trails

### **Rev. Gretchen Schneider**

The COM APPROVED A MOTION TO APPROVE AND DISMISS THE INSTALLATION COMMISSION OF **REV. GRETCHEN SCHNEIDER**, Feb. 11, 4:00 pm, St. Andrew Presbyterian Church, Indianapolis, IN:

Moderator: Elder Betty-Alice Almeida, or in the event of weather, Rev. Frank Bean

Ministers: Rev. John Stephen Park; Rev. Peggy McDonald, Rev. Steve Ebling

Elders: Dick Florea, Fort Wayne-First; Sandra Crawford, Indianapolis-John Knox

Other participants: Rev. Kim Leech; Elder Judy Lovejoy, Greenwood-PC; Elder David Mueller, Indianapolis-Fairview;

Ecumenical Representatives: Father Carl Hawver, OFM, Oldenburg IN; Dr. Mike Hiles (layperson), Methodist, Lafayette, IN.

### **ACTIONS TO BE COMMISSION ACTIONS**

The COM APPROVED THAT ALL APPROPRIATE ACTIONS OF THE COMMITTEE ON MINISTRY BECOME COMMISSION ACTIONS.

-----End of January 31, 2007 Report-----

### **COMMISSION ON MINISTRY REPORTED ACTIONS – February 28, 2007**

#### **CALL TO ORDER and ESTABLISHING A QUORUM**

The Committee on Ministry met February 28, 2008 at the Presbytery office, Indianapolis, Indiana and was called to order at 10:00 a.m. by Moderator Alan Thames.

**APPROVAL OF MINUTES**

The minutes of the January 31, 2007 COM meeting will be approved in February.

**ACTIONS REGARDING MINISTERS, LAY PASTORS, CHURCHES**

**Fields, Rev. Joseph** Fort Wayne-Calvary Third, Associate Pastor position

Moderator Alan Thames was excused during the COM discussions and Vice Moderator Bob Heimach conducted the interviews with Rev. Fields, the PNC and Rev. Alan Thames, Head of Staff.

The COM interviewed Rev. Joseph Fields, a minister in good standing in the Presbytery, in relationship to the suitability of his call to Calvary Third Presbyterian Church, Fort Wayne. The COM also interviewed the PNC, received their report and interviewed Rev. Alan Thames, Head of Staff.

The COM APPROVED a motion to authorize the Session to call a meeting of the congregation on March 18, 2007 to act upon the Nominating Committee and to recommend that the Commission on Ministry:

1. confirm the examination
2. find that the AA/EEO requirements have been met; and when the way be clear,
3. find the call to be in order and for the good of the whole church;
4. appoint an Administrative Commission to install;

The Terms of Call will be effective March 18, 2007:

Salary	\$24,900
Housing	\$11,600
Pension	Full
Taxable Social Sec.	\$ 2,868.75
Vacation	Four weeks to include five Sundays
Professional Dev. Leave	\$ 1,000
Medical Supplement	\$ 1,125 (3% of salary)

**Comstock, Rev. David** Marion-Westminster Interim Pastor

The COM APPROVED a motion to renew the Interim Pastor contract between Rev. David Comstock and the Session of Westminster Presbyterian Church, Marion, IN with the following terms, effective December 11, 2006 for a period of one year:

Salary	\$36,000
Housing	\$21,725
Pension	Full
Deferred Income (403b etc)	\$ 5,000
Auto Allowance	\$ 1,400 (vouchered at current IRS rate)
Professional Devel.	\$ 1,200 (vouchered reimbursable)
Pastoral Expenses	\$ 1,500
Medical Supplement	\$ 3,600

**Lewis, Rev. Loren** Honorably Retired transferring from Pueblo Presbytery

The COM APPROVED a motion from the Pastoral Support committee that Rev. Loren Lewis, an Honorably Retired minister in good standing, Pueblo Presbytery, may be interviewed for Presbytery membership on March 3 in Fort Wayne by COM representatives that will include Moderator Thames and others to be determined. The COM representatives will report their recommendations to COM March 28.

**Spencer, Rev. Erik** Ossian-First Interim Pastor

The COM APPROVED a motion to renew the Interim Pastor contract between Rev. Erik L. Spencer and the Session of First Presbyterian Church, Ossian, IN with the following terms, effective January 1, 2007 for a period of one year:

Salary	\$22,643.50
Housing	\$17,875
Pension	Full
Auto Allowance	\$2,000 (vouchered at current IRS rate)
Professional Devel.	\$1,800 (vouchered reimbursable)
Continuing Ed.	\$1,000 (vouchered, reimbursable)
Medical Supplement	\$2,000

**Plainfield-Hope**

The COM APPROVED the following actions:

1. that the COM recommends that Rev. Dan Sutherin participate in a Midwest Ministry Development professional assessment track and that the Presbytery underwrite expenses not covered by the Board of Pensions.
2. that the COM recommends that the Session participate in a short term crisis intervention process, preferably before a consultant begins work with the congregation.

**ACTIONS TO BE COMMISSION ACTIONS**

The COM approved that all appropriate actions of the Committee on Ministry become Commission actions

-----End of February 28, 2007 Report-----

**COMMISSION ON MINISTRY REPORTED ACTIONS – March 28, 2007****CALL TO ORDER and ESTABLISHING A QUORUM**

The Committee on Ministry met March 28, 2008 at the Presbytery office, Indianapolis, Indiana, and was called to order at 10:00 a.m. by Moderator Alan Thames. Moderator Thames appointed Vice Moderator Bob Heimach to moderate the COM meeting after lunch.

The minutes of January 31, 2007 were **APPROVED**.  
The minutes of February 28, 2007 were **APPROVED**.

**MATTERS CONCERNING MINISTERS, COMMISSIONED LAY PASTORS AND CHURCHES****Arthur, Rev. Bill** – Brookville-Mt. Carmel Temporary Supply Pastor

The COM APPROVED the Temporary Supply Pastor Contract between the Session of Mt. Carmel Presbyterian Church, Brookville, IN and Rev. Bill Arthur for the year 2007 with the following Terms of Call:

\$850 per month Salary  
Four weeks vacation to include four Sundays

**Lewis, Rev. Loran** – Honorable Retired, transferring to Whitewater Valley from Pueblo Presbytery

John Koppitch reported that a sub-group of COM interviewed Rev. Loren Lewis for membership March 3, 2007 in Fort Wayne. By recommendation, the COM APPROVED that Rev. Loren Lewis be received as a member of Whitewater Valley Presbytery as an Honorably Retired minister. It was noted that Rev. Lewis is proficient in Greek and may be helpful to seminarians.

**Pareis, Rev. Alan** – McCordsville-Christ, Interim Pastor

The COM APPROVE the Interim Pastor Contract between Rev. Alan Pareis and the Session of Christ Presbyterian Church, McCordsville, IN effective April 4, 2007 through December 31, 2007 with the following terms:

Salary & Housing	\$39,114.49
Pension/Medical/Life Insurance	\$15,043.26
Auto & Professional Allowance	\$25,442.24
Continuing Education	\$ 1,000.00
Medical, Dental, Optical Escrow	\$ 5,400
Moving Expenses, Early Lease Termination	\$ 500
Vacation	Five weeks to include five Sundays
Professional Development	Two weeks to include two Sundays

**Paulson, Elder John** – CLP Greenfield-First

The COM APPROVED the Lay Pastor Contract between the Session of First Presbyterian Church, Greenfield, IN and Elder John Paulson, Commissioned Lay Pastor, effective January 1, 2007 for a period of one year with the following terms:

Salary	\$14,168
Housing	\$18,000
Auto Allowance	vouchered at IRS rates
Prof. Dev. Allowance	\$ 500
Books/Office Expense	\$ 750
Vacation	One month to include 4 Sundays
Study Leave	Two weeks to include 2 Sundays

**Sloop, Rev. Barbara** – Parish Association, Zionsville-Presbyterian

The COM, per action and request by the Zionsville Presbyterian Church Session, APPROVED the Parish Associate relationship between Rev. Barbara Sloop and the Zionsville Presbyterian Church for 2007.

**INSTALLATION-ORDINATION COMMISSIONS****Rieder, Katherine** Indianapolis-Southminster Associate Pastor

The COM APPROVED & DISMISSED the ordination commission of April 15, 2007, 4:00 pm for Rev. Katherine Rieder, Associate Pastor, Southminster Presbyterian Church, Indianapolis:

Moderator: Elder Betty Alice Almeida

Elders: Janet Koeller, Indianapolis-Southminster; Ralph Scorggins, Greenfield-First

Ministers: Rev. Greg Glover; Rev. Carol Johnston

Others: Jan Albert & Ron Rockey, Indianapolis-Southminster; Elder John Paulson, CLP Greenfield-First; Rev. Betty Gilbert Griffith, Indianapolis-Immanuel; Brent Rieder, Indianapolis-Southminster;

Corresponding Members: Carol Fottler, Camarillo CA Trinity Presbyterian, Santa Barbara Presbytery; Charlotte Black, Ventura CA Eastminster Presbyterian, Santa Barbara Presbytery; Shirley Smithro, Camarillo CA Trinity Presbyterian, Santa Barbara Presbytery; Leslie Knudsen, Ventura CA Community Presbyterian, Santa Barbara Presbytery; and

Ecumenical Representative: Twana Harris, Christian Theological Seminary, Indianapolis

**Zinn, Rev. Peter** Knightstown-Bethel; Lewisville-First & Ebenezer

The COM dismissed the installation commission of March 11, 2007, 3:00 pm for Rev. Peter Zinn, serving First and Ebenezer Presbyterian churches, Lewisville, and Bethel Presbyterian Church, Knightstown.

Moderator: Elder Betty-Alice Almeida

Elders: Joyce Winchester (Lewisville-First), Mary Lindsay (Knightstown-Bethel) Gary Cole (Lewisville-Ebenezer);

Martha McDonald (Indianapolis-Irvington); Ministers: Arthur Whitaker; Jim Friedewald; Felipe Martinez  
Ecumenical Representative & as corresponding member: Dr. Suzanne Coyle, American Baptist Church

**Franklin-Hopewell**

Bob Anderson reported that he met with the Session to discuss pastoral leadership options. Rev. David Lee has agreed to a June 1, 2008 resignation date and invited the COM to propose a severance agreement. Possible strategies for the future may include a consultant to work with the church and leadership development training.

The COM APPROVED a motion to work with the Session and Rev. David Lee regarding next steps and future plans.

**ACTIONS TO BE COMMISSION ACTIONS**

The COM approved that all appropriate actions of the Committee on Ministry become Commission actions.

-----End of March 28, 2007 Report-----

**COMMISSION ON MINISTRY REPORTED ACTIONS – APRIL 25, 2007****CALL TO ORDER and ESTABLISHING A QUORUM**

The Committee on Ministry met April 25, 2007 at the Presbytery office, Indianapolis, Indiana, and was called to order at 10:00 a.m. by Moderator Alan Thames.

**APPROVAL OF MINUTES**

The minutes of March 28 were **APPROVED**.

**Fields, Rev. Joseph T.** Fort Wayne-Calvary Third United Associate Pastor

Moderator Thames was excused during this action and appointed Vice Moderator Heimach to moderate.

The COM APPROVED & DISMISSED the ordination commission of May 27, 2007, 1:30 pm for Associate Pastor Rev. Joseph T. Fields, Fort Wayne Calvary Third United Associate Pastor:

Moderator: Elder Betty Alice Almeida

Elders: Bill Werling, Fort Wayne-Grace; Lois Johnson, Fort Wayne-Calvary Third

Ministers: Rev. Jim Wooten; Rev. Alan Thames

Others: Rev. Barbara Kenley, Fort Wayne-Grace; Ecumenical Representative: Rev. Terry Anderson, Associate Churches of Fort Wayne & Allen County

**Earl, Elder Sally** Greenwood-Center Grove Commissioned Lay Pastor

The COM APPROVED the Commissioned Lay Pastor Contract between the Session of Center Grove Presbyterian Church and Elder Sally Early, Commissioned Lay Pastor, effective through September 30, 2007 for a period of one year with the following terms:

Automobile Allowance	\$2,500
Profession Development Allowance	\$1,000
Study Leave	Two weeks to include two Sundays
Vacation	One month to include four Sundays

**Friedewald, Rev. James** – Member at Large

The COM APPROVED a motion that, when the way be clear, Rev. James Friedewald be transferred to Wabash Valley Presbytery so that he may accept a call to the First Presbytery Church, Crown Point, Indiana.

**Madewell, Elder Donna** Anderson-First Commissioned Lay Pastor

The COM APPROVED the Commissioned Lay Pastor Contract between the Session of First Presbyterian Church, Anderson and Elder Donna Madewell, Commissioned Lay Pastor, effective through December 31, 2007 with the following terms:

Salary	\$17,050
Housing/Utilities	\$10,000
Pension/Medical	\$ 8,568
Automobile Allowance	\$ 2,575 vouchered at IRS rate
Prof. Develop. Allowance	\$ 750
Other	\$ 500
Study Leave	Two weeks to include two Sundays
Vacation	Four weeks to include four Sundays

**Martin, Elder Sandra** Boggstown-First Commissioned Lay Pastor

The COM APPROVED the Commissioned Lay Pastor Contract between the Session of the First Presbyterian Church, Boggstown and Elder Sandra Martin, Commissioned Lay Pastor, effective January 1, 2007 for a period of one year with the following terms:

Salary	\$27,750
PCUSA Pension – 403b	\$ 4,301
Automobile Allowance	\$ 5,000 vouchered at IRS rate
Profession Dev. Allowance	\$1,000
Other reimburse for ½ SS tax	\$ 2,123
Study Leave	Two weeks to include two Sundays
Vacation	Four weeks to include four Sundays

**Plainfield-Hope**

Bob Heimach reported. The following actions were APPROVED:

1. Rev. Dan Sutherin will be notified that he is required to schedule a session with Midwest Career Development Center to be completed before June 27 COM meeting.
2. The Session will be notified that they are required to select a conflict resolution consultant and have a meeting(s) arranged by May 15.

**Union City**

Alan Thames reported that the Executive Committee of COM, APPROVED a request from the Union City Presbyterian Church that the Presbytery provide financial assistance in the amount of \$549.50 to assist with an insurance premium that is due by May 1, 2007 to Church Mutual.

**2007 Terms of Call**

The 2007 Terms of Call were received and RECOMMENDED FOR APPROVAL to the June 6, 2007 meeting of Presbytery.

**ACTIONS TO BE COMMISSION ACTIONS**

The COM APPROVED that all appropriate actions of the Committee on Ministry become Commission actions.

-----End of April 27, 2007 Report-----

-----End of COM Report-----

## **STATED CLERK'S REPORT**

Stated Clerk Kim Leech presented the following report.

1. Ministers' 2007 terms of call are due.  
Rev. Leech indicated only 44 out of 114 have reported their 2007 terms of call. He is greatly concerned and said the reporting is not only required in the Book of Order, but there are practical reasons that make it important.
2. Every church in the Presbytery is urged to develop a sexual misconduct policy. To not have such a policy places a church in a liability position. Call the Rev. Larry Moslener (317-251-9489) or the Rev. Kim Leech (317-815-9294) to obtain information and assistance.
3. Ministers who have a Sprint cell phone are eligible for a slight discount. Call 888-328-4252, indicate that you are a Presbyterian minister and are eligible for a discount, and then cite PC(U.S.A.) Hierarchy #0025412391.
4. The stated clerk is in receipt of a letter from Dr. Clifton Kirkpatrick, Stated Clerk of the Presbyterian Church (U.S.A.), acknowledging and praising the Presbytery for its "full support for 2007 per capita apportionment as a tangible sign of commitment to [that vision of faithful witness to the Presbyterian Church (U.S.A.)], and I am extraordinarily grateful."
5. The Office of General Assembly recommends a minimum of \$10,000,000 insurance coverage for groups doing mission trips.

## **Ordination Anniversaries**

June through August [**See Appendix G**]

-----End of Stated Clerk's Report-----

## **NOMINATING COMMITTEE REPORT**

In the absence of Rev. David Crowley, Moderator of the Nominating Committee, Stated Clerk Kim Leech presented the following Nominating Committee report. The committee nominates to serve the Presbytery of Whitewater Valley on the **COMMITTEE ON MINISTRY, Class of 2009 to fill a vacancy**:

(M) Betty Gilbert Griffin – Immanuel Presbyterian Church, Indianapolis

After an opportunity for nominations from the floor, it was moved and seconded to close nominations. The motion passed and Betty Gilbert Griffin was elected.

## **WORSHIP**

As part of the worship service, the retirement of Rev. Barbara Sloop was recognized. Rev. Glenn McDonald, Pastor of Zionsville Presbyterian Church, where Barbara has served as Parish Associate and Coordinator for Pastoral Care, commended Barbara for her untiring dedication and commitment to pastoral care, demonstrating so often how one can be the hands and feet of Jesus. A large support group from Zionsville Presbyterian Church joined Barbara in the chancel and Rev. McDonald led the Presbytery in prayer.

Rev. Vern Farnum, Associate Pastor at Faith Presbyterian Church, Indianapolis, shared his faith journey as part of the Witness Sharing throughout the Presbytery meeting, followed by an inspiring solo, *A Simple Song*, sung by Dr. Mitzi Wesra of Second Presbyterian Church.

Everyone who was interested in participating in the Improv Choir for afternoon worship was invited to rehearse during the first fifteen minutes of the lunch hour. Rev. Lewis Galloway gave directions for lunch and blessed the meal.

## **LUNCH**

Presbytery recessed for lunch at 12:00 noon, with Dr. Galloway providing the prayer for the meal.

## **RECONVENE**

Presbytery reconvened in the sanctuary at 1:00 p.m.

### **MITER PRESENTATION**

Craig Shaw, Information Systems Coordinator for the Presbytery, presented information on a new program the Presbytery will offer to churches, Ministry Technology Resources. Craig will be available to help churches with computer programs and development of websites at a protracted fee to be paid to the Presbytery for his services.

### **COMMITTEE ON PREPARATION FOR MINISTRY**

Rev. Peggy McDonald, Moderator of the Committee on Preparation for Ministry, asked Rev. John Koppitch to report the Committee on Ministry's role in today's examination of Lori Neff for ordination. COM had met during lunch to consider and approve a call to Lori Neff as Associate Director of Field Education at Princeton Theological Seminary. Rev. McDonald presented Lori Neff, a certified candidate, to be examined for ordination. Following the presentation of her Faith Statement and examination by the Presbytery, a motion to arrest the examination was made and passed. It was M/S/P to sustain the examination of Lori as Minister of Word and Sacrament and that she be approved for ordination. Representatives from First Presbyterian Church, Franklin, joined Lori in the chancel and Rev. Peter Jessen, pastor of First Presbyterian Church, Franklin, led the Presbytery in prayer.

### **PYOCA CAMP AND CONFERENCE REPORT**

Rich Swartwood, Director of Pyoca Camp, Conference and Retreat Center, reported they had just completed nine days of staff training. The staff will be offering mini-camps at several churches. Financial assistance is available so all children could participate in one of the seven programs. The retreat season was very busy. There are still some prime weekends available in October for this year. Reservations for 2008 will be accepted beginning on June 11, 2007. September 23, 2007, will be the kick-off for the \$2,000,000 capital campaign in which three rustic cabins, a new dam, welcome center, a 24-bed cabin, and a conference-style lodge are part of the future plans.

### **WORSHIP**

Rev. Jim Riley, Associate Pastor at Second Presbyterian Church, talked about sharing our witness, that personal invitation is proven to be the best way to attract new people into the Church. He announced a Magnetic Church Conference to be held at Second Presbyterian Church on October 5-6, 2007, led by Andrew Weeks who is very skilled and enthusiastic presenter about evangelism.

The Improv Choir provided special music, singing *Bless the Lord, O My Soul*.

Rev. Kathleen Splitt, Co-Pastor at First Presbyterian Church, Greensburg, Indiana, led the Presbytery in prayer which concluded with the Presbytery praying the Lord's Prayer in three different languages at one time (Spanish, Korean, and English).

\$592.25 was collected in an offering for Pentecost. The offertory music was provided by David Mannell of Second Presbyterian Church singing *Lord, Here Am I*.

The closing hymn was *You are Called to Tell the Story*.

### **ADJOURNMENT**

The 152<sup>nd</sup> stated meeting of the Presbytery of Whitewater Valley was adjourned at 2:00 p.m. after worship and prayer.

### **NEXT MEETING**

The next stated meeting of the Presbytery will be Saturday, September 8, 2007, at First Presbyterian Church, Anderson, Indiana, at 10:00 a.m.

Respectfully submitted,

S. Kim Leech, Stated Clerk

Ruth Ann MacPherson, Recording Clerk

**APPENDIX A**  
**SESSION RECORDS REVIEW COMMITTEE REPORT**  
**Page 1 of 2**

The Session Records Review Committee, John Current – Moderator, recommends the approval of the Minutes of the following churches:

1. Brookville, Mt. Carmel	Without exception
2. McCordsville, Christ	Without exception
3. Lewisville, Ebenezer	Without exception
4. Indianapolis, Orchard Park	Without exception
5. Richmond, First	Without exception
6. Boggstown, First	Without exception
7. Knightstown, Bethel	Without exception
8. Greensburg, First	Without exception
9. Fort Wayne, Grace	Without exception
10. Indianapolis, Wallace Street	Without exceptions
11. Greensburg, Kingston	Without exception
12. New Castle, First	Without exception
13. College Corner, First	Without exception
14. Greensburg, Springhill	Without exception
15. Decatur, First	With exceptions; noted by the committee
16. Muncie, St. Andrew	Without exception
17. Tipton, First	Without exception
18. Hartford City, First	Without exception
19. Fort Wayne, United Faith	Without exception
20. Ossian, First	Without exception
21. Grant County, First	Without exception
22. Portland, First	Without exception
23. Indianapolis, Southport	Without exception
24. Muncie, First	Without exception
25. Fort Wayne, Calvary-Third	Without exception
26. Indianapolis, Westminster	Without exception
27. Franklin, First	Without exception
28. Connersville, First	Without exception
29. Indianapolis, Northminster	Without exception
30. Greenfield, First	Without exception
31. Plainfield, Hope	Without exception
32. Shelbyville, First	Without exception
33. Edinburgh, First	Without exception
34. Indianapolis, Fairview	Without exception
35. Anderson, First	Without exception
36. Indianapolis, John Knox	Without exception
37. Indianapolis, Tabernacle	Without exception
38. Indianapolis, Faith	Without exception
39. Liberty, First	Without exception
40. Noblesville, First	Without exception
41. Indianapolis, Second	Without exception
42. Indianapolis, Southminster	Without exception
43. Avon, Whitelick	Without exception
44. Clayton, Clayton Presbyterian	Without exception
45. Greenwood, Center Grove	Without exception

**APPENDIX A**  
**SESSION RECORDS REVIEW COMMITTEE REPORT**  
**Page 2 of 2**

- |   |                                     |
|---|-------------------------------------|
| 46. Fishers, New Hope   | Without exception                   |
| 47. Marion, Westminster   | With exception                      |
| • Church register not presented   |                                     |
| 48. Elwood, First   | Without exception                   |
| 49. Rushville, First  | With exceptions                     |
| • No Presbytery approval of property transaction.                           |                                     |
| • Full financial review absent.   |                                     |
| 50. Westfield, Crossroads   | With exception                      |
| • Current Secretary of State church corporation status absent.              |                                     |
| 51. Indianapolis, Immanuel  | With exception                      |
| • No full financial review  |                                     |
| 52. Bluffton, First   | With exception                      |
| • No full financial review  |                                     |
| 53. Zionsville, Zionsville Presbyterian                                     | With exceptions                     |
| • Data for pastors' compensation missing                                    |                                     |
| • Pastors' housing allowance missing  |                                     |
| • Per capita apportionment data from Presbytery missing                     |                                     |
| 54. Fort Wayne, Trinity   | With exceptions                     |
| • Date of most recent approval by Presbytery of session minutes missing     |                                     |
| • Current bylaws missing  |                                     |
| • Current Secretary of State church corporation status absent               |                                     |
| • Marriages not recorded in the church register                             |                                     |
| • Names of deacons, elders, and pastors not recorded in the church register |                                     |
| 55. Indianapolis, Korean Presbyterian                                       | With exception                      |
| • No annual statistical report  |                                     |
| 56. Franklin, Hopewell  | With exception                      |
| • Current Secretary of State church corporation status absent               |                                     |
| 57. Indianapolis, First-Meridian Heights                                    | With exceptions                     |
| • Current Secretary of State church corporation status absent               |                                     |
| • Full financial review missing   |                                     |
| 58. Indianapolis, St. Andrew  | Without exception, but with comment |
| • Annual statistical report was done but not recorded in the minutes.       |                                     |
| 59. Richmond, Reid Memorial   | With exceptions and comments        |

Exceptions:

- Only one person was elected to perform the full financial review (G-10.0401d)
- Only one elder—not the required two—was designated for the church's nominating committee (G10.0201b)
- The annual review of the adequacy of compensation for all staff was not mentioned in the minutes (G-10.0102n)
- Missing from the 2007 budget is a line item indicating the pastor's 403b expenditure

Comments:

- The session moderator is a member of session and should not be listed, "also in attendance."
- The annual budget and the pastor's terms of call should be approved and not received.
- The annual meeting of the session and board of deacons was not held (G-6.0405).

Note: If a church has been inadvertently omitted, please contact Kim Leech or John Current 260-497-9092.

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**APPENDIX C**  
**FINANCE STATEMENTS THROUGH APRIL 30, 2007**  
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**FINANCE STATEMENTS THROUGH APRIL 30, 2007**  
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*Statement of Revenues and Expenditures*

*From 1/1/2007 Through 04/30/2007*

Operations

	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Total Budget</u>
<b>Beginning Fund Balance</b>	(33,251)	0	(33,251)	0
<b><u>Income</u></b>				
Per Capita - General Assembly	91,865	135,422	(43,557)	135,422
Per Capita - Synod of Lincoln Trails	54,191	78,353	(24,162)	78,353
Subtotal	146,056	213,775	(67,719)	213,775
Per Capita - Whitewater Valley	239,093	336,600	(97,507)	336,600
System Support Fees	0	6,000	(6,000)	18,000
Interest Income	4,790	5,000	(210)	15,000
Subtotal	243,883	347,600	(103,717)	369,600
Total Income	389,939	561,375	(171,436)	583,375
<b><u>Expense</u></b>				
Whitewater Valley Administration				
Executive Salaries & Wages	62,249	62,922	672	188,765
Administrative Staff	66,222	68,365	2,143	205,095
Contractual Support	11,551	21,554	10,003	51,142
Office Operations	21,797	25,000	3,203	75,000
Ecc/Comm/Pby/Council	4,841	5,633	793	16,900
Stated Clerk	4,025	8,500	4,476	25,500
Executive Travel	3,941	7,333	3,392	22,000
Other Operational Expenses	0	2,789	2,789	8,366
Allocation to Mission	(64,519)	(69,156)	(4,637)	(207,468)
Subtotal WWV Expense	110,107	132,940	22,833	385,300
Per Capita - General Assembly	135,422	135,422	0	135,422
Per Capita - Synod of Lincoln Trails	78,353	78,353	0	78,353
Subtotal	213,775	213,775	0	213,775
Total Expenses	323,882	346,716	22,833	599,075
<b>Net Income/Expense</b>	66,057	214,660	(148,603)	(15,700)
<b>Ending Fund Balance</b>	32,806	214,660	(181,854)	(15,700)

**APPENDIX D**  
**PER CAPITA AND SHARED MISSION ANALYSES**  
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**PER CAPITA**

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PER CAPITA AND SHARED MISSION ANALYSES  
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**SHARED MISSION**

<b>Whitewater Valley Presbytery</b>		
<b>2007 Shared Mission Pledges</b>		
<b>As of May 15, 2007</b>		
2007 Shared Mission Budget		340,000
Pledges Received To Date (\$321 Over 2006 Pledges)	269,024	
Outstanding Pledges (At 2006 Giving Levels)	480	
Chuches That Don't Pledge, But Give (At 2006 Giving Levels)	7,802	
Total Estimated Receipts		277,306
Estimated Under Budget		62,694
% Under Budget		18.44%
<hr/>		
2006 Shared Mission Budget		326,000
Shared Mission Receipts		310,503
Receipts Under Budget		15,497
% Under Budget		4.75%

**APPENDIX E**  
**2007 PARITY REPORT**  
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**2007 Minister-Elder Parity for Presbytery Meetings**

Total Ministers January 1, 2007	175
Elders on Council, with vote	11
Total Churches, January 1, 2007	67

<u>Church Membership</u>	<u>Elder Commissioners</u>
Over 4,000	10
Over 1,000	6
Over 500	5
Over 300	4
Over 200	3
138-199	2
Remaining churches	1

Elder Commissioners/Church (Based upon membership as of 12/31/05)

Anderson, First	4	Indpls, Orchard Park	6
Avon, Whitelick	2	Indpls, Second	10
Bluffton, First	3	Indpls, Southminster	2
Boggsstown, First	1	Indpls, Southport	6
Brookville, Mt, Carmel	1	Indpls, St. Andrew	2
Clayton	1	Indpls, Tabernacle	5
College Corner, First	1	Indpls, Wallace Street	2
Connersville, First	2	Indpls, Westminster	1
Decatur, First	1	Indpls, Witherspoon	3
Edinburgh, First	1	Jonesboro, First/Grant Co.	1
Elwood, First	1	Knightstown, Bethel	1
Fishers, New Hope	5	Lewisville, Ebenezer	1
Fort Wayne, Calvary Third	4	Lewisville, First	1
Fort Wayne, First	6	Liberty, First	1
Fort Wayne, Grace	3	Marion, Westminster	4
Fort Wayne, Trinity	2	McCordsville, Christ	2
Fort Wayne, United Faith	1	Muncie, First	5
Franklin, First	3	Muncie, St. Andrew	1
Franklin, Hopewell	3	New Castle, First	4
Greenfield, First	1	Noblesville, First	4
Greensburg, First	3	Ossian, First	3
Greensburg, Kingston	1	Plainfield, Hope	2
Greensburg, Springhill	1	Portland, First	2
Greenwood, Center Grove	4	Richmond, First	3
Greenwood Presbyterian	3	Richmond, Reid Memorial	1
Hartford City, First	1	Rushville, First	1
Indpls, Fairview	3	Rushville, Trinity	1
Indpls, Faith	5	Shelbyville, First	3
Indpls, First-Meridian Hghts	4	Tipton, First	1
Indpls, Immanuel	1	Union City, First	1
Indpls, Irvington	5	Westfield, Crossroads	1
Indpls, John Knox	4	Winchester, First	1
Indpls, Korean	1	Zionsville Presbyterian	6
Indpls, Northminster	5		

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STANDING RULES – FIRST READING  
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**STANDING RULES  
OF  
THE PRESBYTERY OF WHITEWATER VALLEY**

**FIRST READING: JUNE 6, 2007  
SECOND READING and ACTION TO APPROVE: SEPT. 8, 2007**

COUNCIL MEETING MAY 2, 2007

The Presbytery Council reviewed this document.  
Major changes, where words were added and/or portions significantly  
changed, are ***bolded AND italicized.***

Grammatical and editing/consistency revisions are not highlighted  
per direction of the Council.

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STANDING RULES – FIRST READING  
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**STANDING RULES  
PRESBYTERY OF WHITEWATER VALLEY**

**ARTICLE I - GENERAL PROVISIONS**

- A. This document shall be known as the Standing Rules of the Presbytery of Whitewater Valley of the Presbyterian Church (U.S.A.).
- B. These Standing Rules are created by the action of the Presbytery of Whitewater Valley as authorized by the Constitution of the Presbyterian Church (U.S.A.). Should any provision of the Standing Rules be in conflict with that Constitution, the Constitution shall prevail. It is the purpose and intent of these Standing Rules to avoid repetition of the provisions of the Constitution, and to provide such additional governance as may be required or appropriate. The Presbytery may delegate any power permitted by the Constitution.  
The meetings of the Presbytery and its related organizations shall be conducted in accordance with the most recent edition of Robert's Rules of Order, Newly Revised except in those cases where the Constitution or these Standing Rules provide otherwise. (G-9.0302)
- C. The Presbytery shall include all particular churches of the Presbyterian Church (U.S.A.) within the following counties of the State of Indiana:

Adams	Franklin	Jay	Shelby
Allen	Grant	Johnson	Tipton
Blackford	Hamilton	Madison	Union
Decatur	Hancock	Marion	Wayne
Delaware	Hendricks	Randolph	Wells
Fayette	Henry	Rush	

1. And the Zionsville Presbyterian Church within Boone County as of January 1, 1999 per General Assembly action in 1998.
  2. **All networks, organizations, committees, and governing units of the Presbytery shall seek (wherever practical, feasible, and appropriate) geographic diversity from within the Presbytery.**
- D. Members of Presbytery:
1. Membership shall be as provided for in the Constitution (G-11.0101)
  2. An elder representing a church shall become a **commissioner** member of Presbytery when a certificate, signed by the Moderator of Session or Clerk of Session, and bearing the date of election, is presented to the Stated Clerk of Presbytery. Such elder shall continue to be a member of Presbytery until another elder is so certified to the Stated Clerk. Such certificate should also bear the name of elected alternates who may be enrolled if a principal is absent. Churches may elect "*rotating commissioners*" (different Elder for each meeting), but must so indicate when signing in for each specific meeting of Presbytery.
  3. The Moderators of Presbyterian Men and Presbyterian Women

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**STANDING RULES – FIRST READING**  
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4. Elders elected to the Coordinating Council shall be at-large commissioners to Presbytery.
  5. The most recently elected Coordinating Council and At Large members of the Board of Directors elected by the Council shall constitute the membership of the Corporation of the ***Presbytery of Whitewater Valley, Inc.***
- E. Priorities of Presbytery. ***The Coordinating Council shall engage the Presbytery once every three years in the process of defining the three major priorities for Presbytery.*** These priorities shall guide the Coordinating Council in defining programmatic and mission emphases during that period.
- F. Effective Date  
All officers, members, and commissioners shall serve on a calendar year basis.

**ARTICLE II - MEETINGS**

- A. By September 30<sup>th</sup> of each year, the Presbytery shall establish the dates, times, and places for stated meetings of Presbytery during the coming year. Details of, and docket for, Presbytery meetings shall be determined by the Coordinating Council (or its designated representatives) and the Stated Clerk. There shall be at least two stated meetings per year.
- Special Meetings may be called according to the provisions of the Book of Order or by the Coordinating Council in a manner consistent with G-11.0201
- B. A member of Presbytery is either present at a meeting or absent. No list of excused absences shall be kept for attendance at Presbytery meetings.
- C. The Presbytery may give a non-member the privilege of the floor by a (simple) majority vote, provided such privilege does not restrict the rights of members to participate in debate or voting.
- D. Consistent with G-11.0202, a quorum for meetings of Presbytery shall be 10% of the total of eligible Ministers and Elder Commissioners. The quorum must be registered and present. (Dec. 2000)

**ARTICLE III - OFFICERS**

- A. Presbytery shall have the following officers, with the indicated duties and terms of service. ***The terms of office will begin upon their installation, ordinarily the last stated Presbytery meeting of the calendar year.*** If the Moderator is a minister, the Vice-Moderator shall be an elder; if the Moderator is an elder, the Vice-Moderator shall be a minister ***or Commissioned Lay Pastor with an active Commission.*** The Vice-Moderator shall Moderate Presbytery in the absence or incapacity of the Moderator.

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1. Moderator  
The term shall be for one year. In addition to the duties provided in the Constitution, the Moderator shall be the Vice-Moderator of the Coordinating Council.
2. Immediate Past Moderator  
The term shall be one year following service as Moderator. The Immediate Past Moderator shall moderate the Coordinating Council.
3. Vice-Moderator  
The term shall be one year.
4. Stated Clerk  
The duties shall be those indicated in the **Constitution of the Presbyterian Church (USA)**, the Standing Rules and the Presbytery-approved **position** description. The Presbytery shall elect the Stated Clerk for a three-year term and the Stated Clerk may be re-elected for additional terms at Presbytery's pleasure. The Stated Clerk may appoint one or more assistants as needed.

Recording Clerk: The Stated Clerk may appoint a Recording Clerk whose term shall run concurrently with the Stated Clerk. This clerk shall take the minutes of the meetings of Presbytery and of the Presbytery Council and provide a copy of them to the Stated Clerk as soon as possible following each meeting. This person is not a member of Council. This person may be an Administrative Assistant on the staff of the Presbytery.

5. Treasurer  
The Treasurer shall be responsible for seeing that an accurate record is kept of all income and disbursements, that all bills are paid in a timely fashion once authorized by a properly-executed voucher, and for submitting timely financial reports to the Presbytery. The Treasurer (or the Treasurer's appointed representative) shall serve as staff to the Board of Directors and the Finance Committee.

Financial Assistance for the Treasurer

***The Presbytery may contract for additional financial management personnel and resources. The Coordinating Council shall determine such need, create a position description, establish compensation and, through the Personnel Committee, employ/terminate an individual to fulfill this position.***

6. Board of Directors  
The Board of Directors shall consist of two members of the Coordinating Council (appointed by the Moderator of Council, one designated as President and one as Vice-President) and four at-large members nominated by the Nominating Committee of Presbytery and elected by the Coordinating Council at the first meeting of Council after January 1, or as vacancies occur, convened as the Corporation for the purpose of elections. For legal purposes, at-large members shall become members of the Corporation but not of the Council. At Large Directors shall be elected for staggered four-year terms and are not eligible for reelection. The Moderator of Council shall be an advisory member of the Board.

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**STANDING RULES – FIRST READING**  
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***The Board shall elect from its membership a Secretary of the Corporation who will work in consultation with the Stated Clerk as needed. The Secretary of the Board of Directors may direct the Stated Clerk of the Presbytery to serve in her/his stead in his/her absence.***

***The Treasurer shall serve as a member of the Board of Directors but without vote. The Board of Directors is a Mission Focus Unit and its responsibilities are outlined in Article VII A.3.***

- B. Officers and Directors shall hold office for the designated term or until their successor is elected.

**ARTICLE IV - STAFF**

The Personnel Committee shall, from time to time, recommend to the Presbytery, through the Coordinating Council, the need for specific administrative, executive and contract staff positions. When doing so, they shall present a staffing rationale and a position description for specific positions. Once approved by Presbytery, these positions shall continue until such time as the Personnel Committee recommends abolition of the position.

***Temporary Contract Staff positions may be created by the Coordinating Council's Executive Committee and Personnel Committee. These actions shall be reported to the Coordinating Council between meetings.***

**ARTICLE V - MEMBERSHIP NETWORKS**

- A. The Presbytery shall be divided into three "Membership Networks." Congregations shall be grouped into such networks based on a combination of factors, such as membership, worship attendance, and potential for development/redevelopment. The churches in the Presbytery shall be divided into a Large Membership Network, a Medium Membership Network, and a Small Membership Network as shall from time to time be defined by the Coordinating Council. Networks shall be responsible:
1. For clarifying the needs and opportunities of churches of their particular size and for developing mission and programmatic goals for responding to those needs and taking advantage of those opportunities.  
  
To provide opportunities for Service Delivery Teams to respond to the needs and goals of each Membership Network.
  2. For assisting in New Church Development.
  3. For assisting in creating, managing, validating and engaging in Mission Partnerships.
  4. For electing representatives to the Coordinating Council.  
Each year, each Membership Network shall elect one Elder and one Minister to a single four-year term to the Coordinating Council and shall elect replacements as necessary.

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- B. Membership Networks shall meet at least once yearly and may organize themselves in any manner they believe will best enable them to broker the services needed by their congregations. This includes, among others, when, where and how often they meet, number of representatives from each congregation, whether to have officers (and if so, what kind).

**ARTICLE VI - THE COORDINATING COUNCIL**

- A. The Presbytery Coordinating Council membership, with vote, shall be composed of the following:
1. The Moderator of Presbytery (who is Vice-Moderator of Council).
  2. The Vice-Moderator of Presbytery.
  3. The Immediate Past Moderator of Presbytery (who is Moderator of Council).
  4. Thirty two (32) members. Each member shall serve one, four-year term and is not eligible for reelection until at least two years have intervened. There shall be four "classes" of members, each with 8 members. Each Membership Network shall elect four Ministers and four Elders to serve on the Coordinating Council, one minister and one elder to each class. In addition, the Nominating Committee shall nominate one minister and one elder to each class; paying special attention to maintain diversity on the Council consistent with G-4.0403 and with the Presbytery's commitment to geographic representation within the Presbytery. New Council members take office effective at the close of the Membership Network Meeting or Presbytery Meeting at which they are elected.
  5. The executive staff of Presbytery, including the executive directors and program staff, as approved by Coordinating Council **annually**.
  6. ***The Chair of the Finance Committee, if not otherwise a member of Council, shall become a member of Council.***
- B. ***Ex-Officio without vote***
1. ***Chairs of ecclesiastical committees, at the discretion of the Coordinating Council.***
  2. ***Any person serving any entity of the General Assembly at the discretion of the Coordinating Council .***
- C. Duties of the Coordinating Council shall include all of the general and specific powers provided for in the Constitution {G-11.0103(v)}, and it shall be understood that these Standing Rules grant the Coordinating Council all of these powers. The Coordinating Council shall have the following additional duties, functions and powers, but shall not be limited to the following:

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1. Referred Business  
To consider and act upon such business as has been referred to it by the Presbytery and the Membership Networks, including but not limited to, the reading and approval of the Minutes of Presbytery meetings.
  2. Meetings  
To meet at times and places designated in an annual schedule recommended by the Executive Committee or for special meetings as determined by the Executive Committee.
  3. General Oversight  
To have general oversight of the programmatic and mission work of the Presbytery including implementing priorities, goals, strategies, and programs to enable the Presbytery and Networks to fulfill their mission.
  4. Recommendations  
***To submit recommendations to Presbytery on matters requiring the Presbytery's attention.***
  5. Budget Recommendations  
To present to the stated meeting of Presbytery in September a per capita budget for the following calendar year, the rate of per capita apportionment required to support it, and a Presbytery mission budget for the following year to be supported by voluntary giving by each church.
  6. Session Records  
To assure the annual examination of session records by the Session Records Committee and their approval by Presbytery
  7. Service Teams (including Development) and Mission Partnerships  
To establish and dissolve teams, task forces, partnerships, and committees that fulfill the presbytery's priorities, responsibilities and goals as determined by the Presbytery and its Membership Networks. Additional individuals may be co-opted to serve on these teams, task forces, partnerships, and committees.
  8. Nominate the Nominating Committee  
To nominate members for the Nominating Committee of Presbytery.
- D. MEETINGS  
The Coordinating Council shall meet at least four times each year.
- E. QUORUM  
A quorum for meetings of the Coordinating Council shall be 12 members (provided each Membership Network is represented by at least one person and there is one Member At Large)

**APPENDIX F**  
**STANDING RULES – FIRST READING**  
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**F. EXECUTIVE COMMITTEE OF THE COORDINATING COUNCIL COUNCIL**

1. The Executive Committee of the Coordinating Council shall ***be elected at the Council's first meeting*** and consist of the Moderator, Vice-Moderator, Moderator of Council, Executive Staff, members elected by and from the Coordinating Council (one from each class with election being held at Orientation and Planning Retreat in January of each year)with due consideration given to G-4.0403 & 9.0104a.

The Executive Committee shall meet at the call of any three members of the Executive Committee. It shall expedite the work of the Presbytery and Coordinating Council and act for them on matters for which a Presbytery Coordinating Council meeting is not expedient (or when action is required between meetings of the Presbytery or Council)--provided that any decision made or action taken be reported at the next Council meeting. ***The Executive Committee shall communicate to the Coordinating Council any actions it has taken in their stead between meetings.***

2. In the event Presbytery becomes a respondent or complainant in a remedial case, the Executive Committee is empowered to designate a committee of counsel on behalf of Presbytery, reporting its action at the next meeting of Presbytery through the Coordinating Council. (D-6.0700)
3. The Executive Committee shall develop the docket of meetings for Presbytery.
4. ***Administrative Commissions are elected by the Presbytery. When expedience is required, the Executive Committee of the Coordinating Council may nominate persons to an administrative commission. The nominees shall be elected at the next Stated Meeting of the Presbytery along with the approval of the Administrative Commission's scope of Powers (G-90502).***

**G. POLICY MANUAL**

The Coordinating Council shall maintain a Policy Manual which shall include all policies established by all sub-units of the Presbytery. Such policies must be approved by the Coordinating Council before they may be included in the Manual. The Stated Clerk shall keep such manual current and provide copies as requested.

**ARTICLE VII - MISSION FOCUS UNITS**

The Coordinating Council shall be composed of three "Mission Focus Units" for the purpose of fulfilling the Council's responsibilities.

**A. Mission Operations Focus (7 Council Members)**

Shall be responsible for the ecclesiastically or organizationally mandated operational/"maintenance" functions of the Presbytery. Council members (including the Coordinating Council Moderator, are assigned by the Moderator of Council; members are appointed by the Presbytery Moderator, with the concurrence of the Coordinating Council.

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**STANDING RULES – FIRST READING**  
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1. Personnel Committee

- a. The Personnel Committee shall consist of two members of Council and four classes of one member each. The chair must be a member of Coordinating Council and shall be Presbytery's representative to Synod's equivalent Committee.
- b. The Personnel Committee shall review, recommend to Coordinating Council, and implement all personnel and administrative policies pertaining to employees of the Presbytery. This duty shall include, but not be limited to, oversight (in appropriate consultation with representatives of other governing bodies) of new or revised job descriptions, changes in annual salaries, performance reviews, and changes in employment status of all applicants or currently employed Presbytery personnel. The Committee shall be available to the elected officers of Presbytery and the Executive staff for consultation and advice on the personnel aspects of their responsibilities.
- c. The Personnel Committee shall maintain the Personnel Policies of the Presbytery, submitting any changes to the Coordinating Council for the Council's approval.

2. Session Records Review Committee

The Session Records Committee shall consist of two members of Council and four classes of one member each and the Chair shall be a member of the Coordinating Council. The Session Records Review Committee will be responsible for reviewing the records of the sessions of congregations within the Presbytery and for reporting on its review and recommendations of Session records to the Coordinating Council and to the Presbytery.

3. Finance Committee

- a. The Finance Committee shall consist of two members of Council and four classes of one member each. The Chair, ***if not a member of Council, shall become a member of the Coordinating Council.*** No member of the Finance Committee shall have had a business relationship with the Presbytery during the previous 4 years and may not have any business relationship with the Presbytery during and for 4 years following their term of office.
- b. Responsibilities include:
  - 1) Budget preparation, budget management, investment management, counsel to the Treasurer.
  - 2) Prepare of and recommend to Coordinating Council the annual Mission and Per Capita Budgets--and recommend the level of per capita required to support the Operating Budget.
  - 3) Determine with the Treasurer how financial information shall be displayed and reported.

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**STANDING RULES – FIRST READING**  
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- 4) Advise the Treasurer regarding the management of all Presbytery financial holdings/investments.
  - 5) Provide oversight and advice regarding management of the Operating and mission Budgets and Accounts.
  - 6) Create, monitor, and maintain a written set of accounting policies and operating procedures (including internal controls)
  - 7) Maintain an understanding of all restricted contributions and ensure expenditures are made appropriately.
  - 8) Monitor the status of all loan guarantees [approved by Board of Directors
  - 9) Develop and provide oversight for the “whistleblower policy” in the Presbytery’s Personnel Manual.
- c. The Finance Committee shall be the “Audit Committee” of the Presbytery.
  - d. Provide for an annual, independent audit of the Presbytery's financial records.
4. Bills and Overtures  
Bills and Overtures is considered a Committee of the Mission Operations focus of the Coordinating Council, but its membership and duties are defined in **Article X.3 in this document.**
  5. Board of Directors  
The Board of Directors is a body of the Mission Operations focus of the Coordinating Council and its membership is defined in Article III.6  
  
Duties of the Board of Directors shall be:
    - a. To maintain the Corporation of the Whitewater Valley Presbytery under the laws of the State of Indiana;
    - b. To hold title to all property of Presbytery and to serve as agent for receiving and disposing of property (including enforcement of G-8.0201);
    - c. To be the official agent of Presbytery in all corporate matters;
    - d. To examine, and make recommendations on all instruments involving legal transactions where Presbytery approval is required.

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- B. Mission Support Focus (10 Council members)  
Responsible for the Mission efforts and outreach of the Presbytery
1. Mission Partnerships  
Congregations, clusters of congregations, or ecumenical clusters of congregations (involving at least one congregation of this Presbytery), may apply to the Presbytery for a “partnership”. Partnerships may involve ecclesiastical, financial, leadership, or other forms of support by the Presbytery with the congregation(s) providing the initiative, people, and oversight of the actual project. Normally, Partnerships will only be directly supported up to three years.
  2. Presbytery Mission  
Certain Mission undertakings will involve all (or nearly all) congregations of the Presbytery—both for support and participation. These projects must be validated as such by the Council and may be funded on a regular, year-to-year basis. The Council may initiate such Missions as they may emerge from Networks or congregations.
- C. Mission Delivery Focus (15 Council Members)  
Responsible for programmatic efforts, strategic planning, and service delivery to Networks and congregations.
1. The Mission Delivery Focus shall be responsible for implementing Presbytery and Membership Network priorities and goals, new church development, congregational redevelopment, awareness of and services involving communication and technology, and provide oversight of special ongoing task groups (e.g. “*Peacemaking*” and “*Self-Development of People*”). These tasks will normally be carried out by Service Delivery Teams, constituted for a specific, time defined task, and then dissolved when the task is completed.
  2. Certain Task Groups may from time to time be created by the Coordinating Council to carry out ongoing responsibilities of the Presbytery. The Chair of such groups shall be appointed by the Coordinating Council and ad hoc members recruited based on interests, skills, and commitment. Such ad hoc members may serve indefinite terms. Examples: providing Mission Studies when a church is without a pastor; providing ongoing support to a New Church Development until it is chartered; providing technical, computer, communication support to congregations.
- D. Electronic Meetings  
Mission Focus Units and their Committees/Sub-Committees/Task Forces/or their other properly constituted sub-group, may conduct any or all meetings by electronic means (teleconference, video conference, email, or any other commonly available means of electronic communication), provided.
1. Documentation of all decisions is made and is circulated to all members and the decisions summarized for the constituting body;

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2. That in groups with fewer than 9 members, any one individual may request a face to face meeting and no action may be taken until such meeting is held. In groups of 9 or more, 2 members must request a face-to-face meeting (with no action taken until such meeting is held).
3. Options are (made) available for those without access to the electronic form of communication being used.
4. Robert's Rules applies regarding voting, with a favorable vote by the majority of the group's actual membership being required for action.

**ARTICLE VIII - ECCLESIASTICAL COMMITTEES**

Ecclesiastical Committees are those mandated by the Book of Order, elected by the Presbytery, and are directly accountable to Presbytery.

A. Committee on Ministry (COM) – Twenty-seven elected members

1. The Committee on Ministry shall be responsible for carrying out those responsibilities delegated to it by the Book of Order.

The Committee on Ministry is an administrative commission of Presbytery authorized to act regularly on behalf of the presbytery in all matters permitted by G-14.0500 and G-11.0502h relating to calling, examining, receiving, and dismissing members, and on matters relating to retirement. (G-14.0507c & G-11.0412)

2. Quorum. A quorum for the Commission on Ministry shall be at least 1/3 of the members with not fewer than five elders.

B. Committee on Preparation for Ministry (CPM) - 12 elected members

1. This committee is responsible for the care of persons received as inquirers and candidates for ordination to the office of minister of the Word. The responsibilities of the committee are listed in the Book of Order (G-11.0103L G-14.0300 - 14.0400) and the committee is granted commission powers relating to enrolling Inquirers (G-14.0303(e)).
2. This committee shall also be responsible for the care of persons seeking certification as Certified Christian Educators in the Presbyterian Church(U.S.A.).

C. Committee on Nominations and Representation - 6 elected members  
1/3 laywomen, 1/3 laymen, 1/3 ministers

1. This committee's membership criteria and responsibilities are listed in the Book of Order (G-9.0800).
2. All nominations shall be made at the year's final **stated** meeting of Presbytery, except that, when vacancies occur, nominations shall be made at the next succeeding stated meeting.

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3. As far as is practical and possible, the committee shall nominate persons representing the diversity of the Presbytery (including geographical considerations).
  4. The Nominating Committee shall be one name only for each office, except for commissioners to General Assembly, for which two names are to be presented for each available position. {see Policies for additional guidelines}. Printed biographical material in lieu of nominating speeches shall be presented for Commissioners to General Assembly and for the office of Moderator and for the office of Vice-Moderator.
  5. Nominations from the floor are always in order, but shall include prior agreement that the individual will serve and prior arrangement for distribution of biographical material to members of Presbytery.
- D. Committee on Representation (COR)  
The function of this committee is to advise the Presbytery with respect to the principles of participation and inclusiveness to ensure fair and effective representation in the decision-making process (as provided for in Book of Order).

***The Nominating Committee of the Presbytery shall reserve time to act as the Committee on Representation with all responsibilities and duties charged to a "Committee On Representation" by the Book of Order G-9.0105 and shall provide specific information on representation when requested by the Council or Presbytery.***

**ARTICLE IX - THE PERMANENT JUDICIAL COMMISSION**

There shall be a Permanent Judicial Commission (PJC) composed of four elders and five ministers charged with the responsibilities defined in the Rules of Discipline. In even-numbered years the Permanent Judicial Commission shall meet at the Presbytery's last stated meeting of the year for the purpose of electing a moderator and clerk, and conducting any other business necessary.

A. Investigating Committees

1. The Moderator of Presbytery shall normally nominate persons for the Investigating Committee (D-10.0103 and .0200) and Presbytery or Council (or its Executive Committee) shall elect them.
2. When the Presbytery, (normally) through the Stated Clerk, receives information upon which there is reason to believe that an offense may have occurred which should be investigated for the purpose of possible discipline as provided for in the Rules of Discipline, and no meeting of the Presbytery is scheduled within 21 days, then the Coordinating Council (or its Executive Committee if the Council does not meet within 21 days) is authorized to appoint an Investigating Committee, with the full powers provided for in the Rules of Discipline, and to report such action to the next meeting of Presbytery or Council.

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**ARTICLE X - COMMISSIONERS TO HIGHER GOVERNING BODIES**

A. Commissioners to General Assembly

1. Commissioners shall be elected at Presbytery's last stated meeting of the year ***in the year immediately preceding a General Assembly meeting*** and according to the policies & procedures established by the Presbytery. Such election shall be contingent upon the individuals completing an orientation for commissioners including the duties and privileges of commissioners, organization of General Assembly, familiarity with the documents of General Assembly and knowledge of the representative form of government. Elected persons who have completed such orientation are deemed to be adequately prepared to fulfill the commission, and the Moderator and/or Stated Clerk are authorized to sign the commissions by order of the Presbytery.
2. Commissioners shall report on actions of the General Assembly at the first stated meeting of Presbytery following the adjournment of the Assembly.
3. Commissioners to the General Assembly shall be Presbytery's Committee on Bills and Overtures. They shall serve in this capacity from the close of the Assembly to which they were elected until the beginning of the next stated meeting of the Assembly. They shall meet, normally before leaving the Assembly, and elect a chairperson and a secretary, and announce the names of those persons to the meeting of the Presbytery at which they present their report of the actions of the Assembly.

The Committee shall be placed organizationally in "Mission Operations" of the Coordinating Council but is accountable only to Presbytery.

4. All overtures to and from the General Assembly shall be referred to this Committee for its advice and recommendation and normally reported at the Presbytery's last stated meeting of the year.

**ARTICLE XI - RESIGNATIONS**

Presbytery representatives to Synod, and members of Coordinating Council (and Council Committees), and Ecclesiastical committees who are absent three consecutive meetings (four total if a group meets more than six times per year) may be asked to resign ***in consultation with the Stated Clerk and the Presbytery/Council and will fill the vacancy through the Nominating Committee process.***

**ARTICLE XII - PROCEDURES AND POLICIES**

- A. The Presbytery and Coordinating Council may develop policies and principles of operation and procedure. They shall be presented to Presbytery and adopted by a majority vote and preserved by the Stated Clerk in a "Policy Manual" of the Presbytery. They may be changed by Presbytery at any time, provided that the Coordinating Council has had an opportunity to study the proposed changes and Presbytery has heard the Council's recommendation.

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- B. Ecclesiastical Committees may develop their own principles of operation and procedure in consultation with, and with the approval of, the Coordinating Council. If these are to become policies of Presbytery, they must be adopted by Presbytery by a majority vote, Presbytery having first heard the recommendation of the Coordinating Council. Changes in such policy may be made at any meeting of Presbytery provided that the Committee and the Coordinating Council have studied the proposed changes and Presbytery has heard the recommendation of each.

**ARTICLE XIII - AMENDMENTS**

These Standing Rules may be amended according to the following procedure:

- A. Any commissioner to this presbytery, congregation of this presbytery, or group constituted by this Presbytery or these Standing Rules, may present a proposed amendment at any stated or adjourned meeting of Presbytery, or at any meeting specifically called for that purpose. Upon receiving a second, questions and answers are in order, but it shall not be debated at that meeting, but shall immediately be referred to the Coordinating Council for study and recommendation. The text of the proposed change(s) shall be included with the call for the next meeting of the Presbytery.
- B. At its next stated meeting the Presbytery shall hear the report of the Coordinating Council, together with its recommendation either for or against adoption.
- C. Amendments to the language of the proposed amendment shall be governed by Robert's Rules of Order.
- D. An affirmative vote of two-thirds of the Ministers and Elder Commissioners registered at that meeting shall be necessary for adoption.

**ARTICLE XIV - SUSPENSION OF STANDING RULES**

- A. Any of these Standing Rules except this one may be suspended for a particular purpose stated in the motion at any meeting of Presbytery by an affirmative vote of two-thirds of the Ministers and Elder Commissioners registered at that meeting.
- B. Presbytery may suspend two readings of proposed Amendments to the Standing Rules only if such action is proposed by the Council and the motion to suspend the second reading is approved by three-fourth's of those registered at that Presbytery meeting.

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Appendix of Book of Order notation:

The Work of the Council: (G.....v.) to establish and superintend the agencies necessary for its work, including a presbytery council, providing for the regular review of the functional relationship between presbytery's structure and its mission. The presbytery may, by its own established rules, assign to its council responsibility for action between meetings of presbytery on such specific areas of its responsibilities as it shall deem appropriate, assign to its committee on ministry those powers specified in G-11.0502h, and assign to its committee on preparation for ministry authority to dismiss candidates, enroll inquirers, and certify candidates as ready for examination for ordination; with the provision that all such actions be reported to the next stated meeting of the presbytery (G-9.0403, G-14.0310a; G-14.0507)

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